

Julia Wood

From: Mark Dettle
Sent: Tuesday, December 14, 2021 12:06 PM
To: Rosemary Menard; Bonnie Lipscomb; Lee Butler; Laura Schmidt; Tony Elliot
Subject: The task perforce us is to find a location for the people 25-50
Attachments: The task perforce us is to find a location for the people 50.docx

The task force is to find a location for the people 50-60 people that were moved to the River Front Garage from the flooded areas along the San Lorenzo River. The goal is move these people tomorrow, Wednesday December 15th. Unfortunately, 1220 River Street and the Golf Lands are not available right now. 1220 is physically ready, but the selection of those to participate is not completed and because it is a self managed camp, the personal dynamics are critical to the success of the camp. Lee and staff will work to open this camp as soon as Next Week. This may not include any of those currently in the River Street Garage. Golf Lands operation by Salvation Army may not be ready until Feb 1st. So we have to find some short term alternatives.

- 1) First Action is to see how many beds are available at the Armory and move those willing to those beds. Lee and Larry have this responsibility. Lee said the County has been holding beds for when the pavilion shuts down. (why is the pavilion shutting down?)

Assuming this will not house all of the people

- 2) the next action would be to move the remaining people to the parking area at Depot Park. Parking area on the ocean side. This area does have access to restrooms. However, The COVID testing site is at Depot Park and is now using the Freight Building and adjoining restrooms. Those restrooms would not be available to campers. Porta-potties will be needed on site.

As an alternative location,

- 3) during the Holiday Closure, most of the parking at City Hall Parking area under the solar panels will not be used and an area could be located to house some people. This would only be available until Jan 1st and would have to be vacated before the employees return.
- 4) another potential site is Delaveaga park, this will require transportation and may be a better safe sleeping site for RVs (Lee) but could work in the short term until Golf Lands is open and operational. Tony prefers Depot site over Delaveaga if possible.

other locations discussed but have issues

- 5) Bonnie asked the question about the River Street Shelter small cabins that could house 10-20 people. These are currently on Housing Matters Campus, but are vacant and have been vacant for 6 months. Housing Matters will not be happy having new people on their campus. I do not understand why this shelter is not being used if the city owns it. It will take some supervision.

Parking lot behind the Catalyst- close to residential and many permit parkers. Brian felt there would be issues with this location.

Parking lot next to the Library – Brian felt that would be better than Catalyst lot, but Bonnie felt the people against the Mixed use project would use that against the city.

Seaside has a lot of parking lots and not used to maximum capacity. Bonnie was going to reach out to Kris Reyes to see if there was any interest.

We talked about keeping people off the benchlands until the winter raining season is over, 3-4 months. This will be very difficult until the Golf lands are open, as well as 1220 River and any other safe sleeping site. Strong agreement that communication/outreach and signage needs to go out to all Benchlands campers to inform them that it's not a safe location for camping during the rainy season. Life safety is paramount.

-With the holiday "closure" ahead, I am going to recommend to Rob Oatey and Paul Horvat that the City open the virtual EOC so that we have a team of folks keeping an eye on the weather over the next couple weeks, and so that we can call in staff as disaster service workers, if needed. We need a group of "on call" people over the next few weeks considering there is more rain in the forecast.

-Can we quickly request "directors row" in the County parking lot next to San Lorenzo Park as a temporary camp site?

This is the latest update 12/14/21 11:58 am

Mark R. Dettle
Director of Public Works
City of Santa Cruz
831 420-5164

Julia Wood

From: Lee Butler
Sent: Tuesday, December 14, 2021 12:16 PM
To: Mark Dettle; Tony Elliot; Megan Bunch; Larry Imwalle; Laura Schmidt
Cc: Bonnie Lipscomb
Subject: RE: short Term Plan to relocate the people in River Front Garage.

Sorry, more recent info in these emails.

Lee Butler, AICP, LEED AP
Deputy City Manager /
Director of Planning, Community Development, & Homelessness Response
809 Center Street, Room 107 | Santa Cruz, CA 95060
Main: 831-420-5110 | Direct: 831-420-5103

-----Original Message-----

From: Mark Dettle
Sent: Tuesday, December 14, 2021 11:37 AM
To: Tony Elliot <telliott@cityofsantacruz.com>
Cc: Lee Butler <lbutler@cityofsantacruz.com>; Bonnie Lipscomb <blipscomb@cityofsantacruz.com>
Subject: Re: short Term Plan to relocate the people in River Front Garage.

Good points Tony Thanks

Mark R. Dettle
Director of Public Works
City of Santa Cruz
831 420-5164

> On Dec 14, 2021, at 11:01 AM, Tony Elliot <telliott@cityofsantacruz.com> wrote:

>

> Thanks, Mark. A few notes:

>

> Regarding 2). The COVID testing site is at Depot Park and is now using the Freight Building and adjoining restrooms. Those restrooms would not be available to campers. Porta-potties will be needed on site.

>

> Regarding 4) I agree that Lower DeLaveaga would be a better site for RV parking than tent parking primarily due to transportation needs. It can remain an option as we've discussed, but I prioritize Depot Park far above DeLaveaga in this proposal.

>

> -Bonnie mentioned she was going to reach out to Kris Reyes regarding their parking lot.

> -We talked about the library parking lot as a potential option. Shall we include that on the list?

> -I strongly agree that communication/outreach and signage needs to go out to all Benchlands campers to inform them that it's not a safe location for camping during the rainy season. Life safety is paramount.

> -With the holiday "closure" ahead, I am going to recommend to Rob Oatey and Paul Horvat that the City open the virtual EOC so that we have a team of folks keeping an eye on the weather over the next couple weeks, and so that we can call in staff as disaster service workers, if needed. We need a group of "on call" people over the next few weeks considering there is more rain in the forecast.

> -Can we quickly request "directors row" in the County parking lot next to San Lorenzo Park as a temporary camp site?

>

> Thank you, all.

>

> Tony Elliot

> Director

> Santa Cruz Parks & Recreation Department

> 323 Church Street Santa Cruz, CA 95060 Office 831.420.5366

> Cell: 831.421.1872

> Fax: 831.420.5271

>

>

>

>

> -----Original Message-----

> From: Mark Dettle

> Sent: Tuesday, December 14, 2021 10:25 AM

> To: Lee Butler <lbutler@cityofsantacruz.com>; Bonnie Lipscomb <bblipscomb@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>

> Subject: short Term Plan to relocate the people in River Front Garage.

>

> Thanks for meeting this morning. Please review and provide comments

>

>

> The task perforce us is to find a location for the people 50-60 people that were moved to the River Front Garage from the flooded areas along the San Lorenzo River. The goal is move these people tomorrow, Wednesday December 15th. Unfortunately, 1220 River Street and the Golf Lands are not available right now. 1220 is physically ready, but the the selection of those to participate is not completed and because it is a self managed camp, the personal dynamics are critical to the success of the camp. Lee and staff will work to open this camp as soon as Next Week. This may not include any of those currently in the River Street Garage. GolfLands operation by Salvation Army may not be ready until Feb 1st. So we have to find some short term alternatives.

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> As an alternative location,

> 3) during the Holiday Closure, most of the parking at City Hall Parking area under the solar panels will not be used and an area could be located to house some people. This would only be available until Jan 1st and would have to be vacated before the employees return.

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> 5) Bonnie asked the question about the River Street Shelter small cabins that could house 10-20 people. These are currently on Housing Matters Campus, but are vacant and have been vacant for 6 months. Housing Matters will not be happy having new people on their campus. I do not understand why this shelter is not being used if the city owns it. It will takes some supervision.

>

> This is the latest update 12/14/21 10:24 am

>

> Mark R. Dettle

> Director of Public Works

> City of Santa Cruz

> 831 420-5164

Julia Wood

From: Megan Bunch
Sent: Tuesday, December 14, 2021 12:23 PM
To: Lee Butler; Larry Imwalle
Cc: Elizabeth Smith; Mark Dettle; Bonnie Lipscomb; Tony Elliot
Subject: RE: approach for people at the River St. Garage

Quick updates:

-Chris is at the River Garage right now outreaching re: the available Armory beds. We received communication from County that these beds are for 65+ COVID vulnerable only, that needs to be confirmed. Only one or two folks at the garage are 65+.

-I just obtained coffee and snack donations and delivered them to the Garage. DST was onsite distributing socks and NorCan.

-Brad and David are working on cleaning up the Benchlands. It's a huge task that will require far more than 2 individuals. We need to regroup on this.

-Folks are starting to move back to the Cemetery and Agreement Camp. We need to decide if and how we are going to block entry/resettlement.

-The short term plan of two moves will encourage people to return to the Benchlands/Cemetery. Folks will choose to resettle in their old spots (if they haven't been taken over by others) rather than be moved two more times this week. I highly doubt we would have any takers by Dec. 20th at City Hall parking lot.

-We still have a few County supplies (sleeping bags, pads, MREs) and Red Cross donated snacks.

-PD is currently telling SLP campers to relocate to the Garage. FYI

Megan

From: Lee Butler
Sent: Tuesday, December 14, 2021 11:52 AM
To: Megan Bunch <mbunch@cityofsantacruz.com>; Larry Imwalle <Limwalle@cityofsantacruz.com>
Cc: Elizabeth Smith <esmith@cityofsantacruz.com>; Mark Dettle <mdettle@cityofsantacruz.com>; Bonnie Lipscomb <bblipscomb@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>
Subject: approach for people at the River St. Garage

Hi,

Thoughts are to move people from River St. Garage to Depot Park South tomorrow until Monday. Monday, we'd move them to the City Hall parking lot (with the solar panels). People could stay there during the closure, but we'll need to find alternative location(s) before we open up on 1/3.

I emailed Robert to see if we can get anyone into the Armory – ideally tomorrow but if not, later this week.

We also want to move people out of the Benchlands, though that's of course a taller order.

Megan, per our conversation with Chris last night, can we see if we can get 1220 River set up next week? While this will be later, we should move on the Rincon Park (triangle location) soon too.

Larry, has The Salvation Army indicated that they'd be able to start by 1/15, or are they still pushing for 2/1?

Bonnie is going to reach out to the Seaside Co. to see if we have any possibilities on their parking lots, but it's not likely that we'll have any temporary or on-going options.

Any other updates?

Thanks,

Lee Butler, AICP, LEED AP
Deputy City Manager /
Director of Planning, Community Development, & Homelessness Response
809 Center Street, Room 107 | Santa Cruz, CA 95060
Main: 831-420-5110 | Direct: 831-420-5103



Julia Wood

From: Elizabeth Smith
Sent: Wednesday, December 15, 2021 4:02 PM
To: Tony Elliot
Subject: RE: Homeless Camp Locations and Strategy - Your review needed

I'm just about to send something to Council and I integrated some of your points. If the inquiries are about issues with homeless people, they should go to Larry. If they are the public or media needing information, it's me.

From: Tony Elliot <telliott@cityofsantacruz.com>
Sent: Wednesday, December 15, 2021 3:45 PM
To: Elizabeth Smith <esmith@cityofsantacruz.com>
Subject: Homeless Camp Locations and Strategy - Your review needed

Elizabeth, I need to get comms out to my P&R leadership team today regarding the Depot Park move, etc. Please see the draft below and provide feedback as needed. This will go to all P&R supervisors/managers and my front office team. If questions arise from the public shall we send them your way? Thanks!

Parks and Recreation team,

As you may be aware, a number of unsheltered individuals were displaced from the San Lorenzo Park benchlands on Monday as a result of the heavy rain and flooding. These individuals were moved, in the emergency response, to the River-Front St. parking garage to temporarily get out of harm's way. Fortunately, the river did not crest the benchlands area north of the pedestrian bridge. Nevertheless, with flooding still a risk especially in the south section of the benchlands, the group at the parking garage will not be able to return to San Lorenzo Park. They will be relocated to Depot Park parking lot effective Thursday 12/16 and are expected to remain there at least for a couple weeks and possibly longer as new shelters open up after the first of the year at 1220 River St. and the Armory. Here are the key details:

Depot Park site:

- Approx. 30-40 people will move from the garage to Depot Park parking lot (south lot) on Thurs. 12/16.
- Parks, Public Works Parking, and City Manager's office will facilitate the move
- Porta-potties will be brought in to Depot Park
- The County's COVID testing site will remain at Depot Park Freight Building/mobile testing site. Access will remain available into the parking lot to the testing site
- SCPD will be routinely and actively patrolling the park

Broader context:

- 150 or more people remain in the benchlands. The City Council directed that the benchlands camp close, but this does not have a timeline and will almost certainly occur in the new year once a new site has been identified.
- Per direction of the City Manager and supported by Parks & Rec, upper San Lorenzo Park is not a permissible location for the benchlands camp to relocate. SCPD is actively enforcing this area to ensure new camps do not become established in the upper park area. It is worth noting, that exceptions were made to this rule especially on Monday when flood waters were rising and people needed to move quickly.
- Fire made contact with benchland campers today to make them aware of expected storms next week. They will continue outreach.

- The City's homelessness team (Lee Butler, Larry Imwalle, Megan Bunch) are solidifying new shelter options as well as RV safe parking locations, and will be able to open these in the new year to provide relief to those living outdoors.

Tony Elliot

Director

Santa Cruz Parks & Recreation Department

323 Church Street Santa Cruz, CA 95060

Office 831.420.5366

Cell: 831.421.1872

Fax: 831.420.5271



Julia Wood

From: Elizabeth Smith
Sent: Wednesday, December 15, 2021 4:09 PM
Subject: Update on Benchlands and River St. Garage

Dear Councilmembers,

I am writing with an update on the emergency support operation due to the flooding of the Benchlands.

River Street Garage Move to Depot Park

- With flooding still a risk especially in the south section of the benchlands, the group at the parking garage will not be able to return to San Lorenzo Park.
- The unhoused residents taking shelter in the River Street Garage are being noticed to move at 8 a.m. tomorrow (12/16) to the south parking lot at Depot Park. City staff will assist with the transportation of both people and their belongings.
- At the new location, the area will be cordoned off from the rest of the parking lot. Campers will be given one parking stall for their belongings and will be required to keep their area tidy.
- Hygiene stations and portable toilets will be provided.
- The County's COVID testing site will remain at Depot Park Freight Building/mobile testing site. Access will remain available through the parking lot to the testing site.
- SCPD will be routinely and actively patrolling the park.
- Individuals are expected to remain there through at least January and possibly longer as new shelter spaces open up at 1220 River St. and the Armory.

Other News

- Four individuals were placed in shelter beds at the Armory.
- The Homelessness Response is accelerating its work to stand up the Transitional Community Camp at 1220 River next week. Infrastructure is being moved into place while camp staff is working to vet and select the individuals who will be invited to participate in the camp.
- One hundred fifty or more people remain in the Benchlands. Per direction of the City Manager and supported by Parks & Rec, upper San Lorenzo Park is not a permissible location for the benchlands camp to relocate. SCPD is actively enforcing this area to ensure new camps are not established in the upper park area.
- Fire contacted Benchland campers today to make them aware of expected storms next week. They will continue outreach.
- Given the persistence of rain in the forecast, staff is also in contact with the County about a possible indoor shelter location.

We will share additional operational details as they come available.

I also wanted to let you know that the flooding of the camp has received considerable media attention. In addition to the typical local media channels (Sentinel, Lookout Local, Santa Cruz Local, KSBW, KION, KAZU), we have also received inquiries or appeared in Boing Boing, which led to a story in SF Gate yesterday, the LA Times (front page photo), Associated Press, The Guardian and KTVU.

Don't hesitate to reach out with questions or concerns.

Thanks,
Elizabeth

--

J. Elizabeth Smith (she/her)

City of Santa Cruz | City Manager's Office | Communications Manager

esmith@cityofsantacruz.com | Office: (831) 420-5016 | Mobile: (773) 220-7488

Julia Wood

From: Lee Butler
Sent: Wednesday, December 15, 2021 11:55 PM
To: Robert Oatey; Cassie Bronson
Cc: Larry Imwalle; Jose Garcia PD; Elizabeth Smith; Tony Elliot; Travis Beck; Megan Bunch; Tim Shields
Subject: RE: 2021-12-15 Depot Voucher
Attachments: 2021-12-15 Depot Parking Lot Participant Agreement and Code of Conduct_LB2.docx

Thanks, Rob. I've updated the doc here with the pet language from Cassie and with the propane tank updates from Rob.

I also added two words in the typical actions section to be 100% clear that evictions can happen even without a safety issue. See underlines.

Tier 2: Assuming the problem persists, a Safety or Corrections Plan will be written. Participant will identify the unsafe behavior and a remedy will be drafted.

I'll also send to the full EAT team. Sorry for any duplication.

As noted, we can update these rules as we see fit, so keep that in mind if we're experiencing any issues with them.

One last thing – Cassie, do we have current release of information forms that we can also have the participant fill out tomorrow?

Thanks,
Lee

From: Robert Oatey
Sent: Wednesday, December 15, 2021 10:26 PM
To: Lee Butler
Cc: Cassie Bronson; Larry Imwalle; Jose Garcia PD; Elizabeth Smith; Tony Elliot; Travis Beck; Megan Bunch; Tim Shields
Subject: Re: 2021-12-15 Depot Voucher

Great question. In this type of environment, I would prefer none. In reality and based on our past practice, we have allowed them with limitations. I think allowing 1 large (20#/5 Gallon) and 2 small (16 oz camping) is acceptable.

It is important to note that the fire code never considers tanks empty as there is always gas present in the tanks. This is critical in preventing the accumulation of "empty" multiple tanks that can lead to unwanted leaks or other health and safety hazards. This rule is currently applied to the outdoor expansion of restaurants who use patio heaters and store tanks. Enforcing this in the camp is in line and consistent with other variations/exceptions to the fire code we have allowed. We want to allow some flexibility for the situation, but also want to provide for safety for all in and around the camp.

I hope this helps. Let me know if you need any further clarification.

Rob Oatey
Fire Chief - Interim
Santa Cruz Fire Department
230 Walnut Ave
Santa Cruz, CA 95060

831.420.5280 (Office)
831.227.5403 (Cell)
roatey@cityofsantacruz.com

On Dec 15, 2021, at 21:23, Lee Butler <lbutler@cityofsantacruz.com> wrote:

Thanks, Cassie. I like your updated language on pets.

Any thoughts on the propane tanks, Rob? We can prohibit them if you have concerns about them being there.

Thanks,
Lee

From: Cassie Bronson [<mailto:cbronson@abc-law.com>]
Sent: Wednesday, December 15, 2021 9:11 PM
To: Lee Butler; Larry Imwalle; Robert Oatey
Cc: Jose Garcia PD; Elizabeth Smith; Tony Elliot; Travis Beck; Megan Bunch
Subject: RE: 2021-12-15 Depot Voucher

Your redlines are all policy decisions, which you are free to make.

That said, this is a public document, and so there might be some public outrage at allowing dogs and/or propane tanks in this sensitive area w/ kids everywhere.

We could be more vague, such as –

- “Domesticated pets may be permitted at the City’s discretion. Any pet must be leashed at all times while outside of a tent, and pets must not exhibit aggressive behavior. Participants are responsible for taking care of their pets, including but not limited to full clean-up of all pet waste. City reserves the right to require any animal and Participant/pet-owner to leave the Camp. In no event may any Participant possess more than two domesticated pets.”

As for propane tanks, you could consider just nixing the rule, rather than having a specific allowance – unless you really do feel the need to get explicit about it?

I am fine with however staff wants to finalize these issues.

Cassie Bronson
Attorney | Shareholder



Atchison, Barisone & Condotti, APC
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From: Lee Butler <lbutler@cityofsantacruz.com>
Sent: Wednesday, December 15, 2021 8:08 PM
To: Larry Imwalle <lhwalle@cityofsantacruz.com>; Cassie Bronson <cbronson@abc-law.com>; Robert Oatey <roatey@cityofsantacruz.com>
Cc: Jose Garcia PD <jgarcia@cityofsantacruz.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>
Subject: RE: 2021-12-15 Depot Voucher

Looping in Rob here. Forgot that I had a question in rule #8, which as written prohibits propane tanks. We've allowed them at Benchlands to allow for cooking, but we don't want a collection of tanks. We could say max of 1 large and 2 small. I'd need to check the sizes/gallons so we could be more specific. Thoughts?

I think that's the last remaining item unless anyone else has comments/questions.

Thanks,

Lee Butler, AICP, LEED AP
Deputy City Manager /
Director of Planning, Community Development, & Homelessness Response
809 Center Street, Room 107 | Santa Cruz, CA 95060
Main: 831-420-5110 | Direct: 831-420-5103



From: Lee Butler
Sent: Wednesday, December 15, 2021 6:24 PM
To: Larry Imwalle <lhwalle@cityofsantacruz.com>; Cassie Bronson <cbronson@abc-law.com>
Cc: Jose Garcia PD <jgarcia@cityofsantacruz.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>
Subject: RE: 2021-12-15 Depot Voucher

Hi All,

Thanks for putting these together, Cassie. I made a few edits in the attachment. Main changes are:

- 1) I talked with Larry and confirmed that we are not planning to provide a tent to everyone. That said, if someone shows up and they don't have a tent, then we will seek to accommodate them by providing one. We aren't thinking that we provide one for everyone though. Many – not all, but definitely some – of the tents now in the garage appear to be in good shape.
- 2) We have a number of dogs in the garage right now. I updated the language to allow for up to two per participant, and I added language re: cleaning up after them. Feel free to tweak that.

Larry is going to coordinate with Megan to see who can be at Depot Park in the morning to receive new campers.

Thanks,

Lee Butler, AICP, LEED AP
Deputy City Manager /
Director of Planning, Community Development, & Homelessness Response
809 Center Street, Room 107 | Santa Cruz, CA 95060
Main: 831-420-5110 | Direct: 831-420-5103



From: Larry Imwalle
Sent: Wednesday, December 15, 2021 5:19 PM
To: Cassie Bronson <cbronson@abc-law.com>; Lee Butler <lbutler@cityofsantacruz.com>
Cc: Jose Garcia PD <jgarcia@cityofsantacruz.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>
Subject: RE: 2021-12-15 Depot Voucher

Hi Cassie,

Thanks for preparing the Participant Agreement. I reviewed and think it's on the mark. My thoughts on the items you highlight:

1. The language on the 10x10 tent being assigned, and no outside tents is correct.
2. Language on Guests on site is ok
3. I think the explanation of the tiered approach to removal for violation is good – especially in the context of the termination language above it where the City reserves the right for any reason at any time.

I also noticed the we mention the limit to 1 bicycle in two different places. I don't think the emphasis hurts.

Best,

Larry

From: Cassie Bronson [<mailto:cbronson@abc-law.com>]
Sent: Wednesday, December 15, 2021 4:58 PM
To: Larry Imwalle; Lee Butler
Cc: Jose Garcia PD; Elizabeth Smith; Tony Elliot; Travis Beck
Subject: RE: 2021-12-15 Depot Voucher

Larry and Lee,

Here is a shot at a Participant Agreement / Camp Rules.

I kind of merged what we had for Benchlands with what we were planning for 1220 River. I highlighted things I have questions on, or things that I think CM's office will want to comment on.

Because this is anticipated to be an area that will be able to be separate / closed off, I do think that we should be able to kick people out for violations of camp rules, and require them to leave as trespassers.

We could also do some enforcement via SCMC 6.36.060.

Copying Parks folks here as well, as I know they will be interested in this.

I'm not sure who else might need to review.

Cassie Bronson
Attorney | Shareholder



Atchison, Barisone & Condotti, APC
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From: Cassie Bronson
Sent: Wednesday, December 15, 2021 3:42 PM
To: Larry Imwalle <Limwalle@cityofsantacruz.com>; Lee Butler <lbutler@cityofsantacruz.com>
Cc: Jose Garcia PD <jgarcia@cityofsantacruz.com>; Elizabeth Smith <esmith@cityofsantacruz.com>
Subject: 2021-12-15 Depot Voucher

Larry and Lee,

Here is a draft Depot Camp voucher for your review.

I'm not sure who will be distributing these and "signing people up" etc., but I think this was generally helpful to Megan in similar operations in the past.

I will work on the Participant Agreement / Code of Conduct next.

Shoot – it's a good thing I've done this all before! Much faster the 3rd or 4th go-round.

Also – just copying Jose and Elizabeth because - why not. I'm not sure who needs to review what here.

Cassie Bronson

Attorney | Shareholder



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Julia Wood

From: Rachel Kaufman
Sent: Thursday, December 16, 2021 10:18 AM
To: Joe Cigolini
Cc: Sandra Sanchez; Steve Gomez; Travis Beck
Subject: Re: Freight building with city of Santa Cruz

Hi Joe and Sandra,

I wanted to let you know that due to the rains and impact to San Lorenzo Park, some homeless individuals will be relocating to Depot Parking lot temporarily until another location can be determined. They are being moved over today. The individuals will be in designated spots in the middle of the parking lot. The outer lanes will remain open for access for the testing bus and IMPEC staff to enter. The restrooms will be locked and for use of testing site employees only. Your staff can access the restrooms with their key to clean. The Covid testing site will remain in the Freight building. Porta-potties and hand washing stations will be provided for the camp.

I am on vacation starting today and returning on December 27th. If you have any issues you can reach out to Steve or Travis Beck Parks Superintendent. Both are cc'd here.

Thank you, Joe. Let me know if you have questions. I am checking email periodically and responding to urgent issues but Travis and Steve will be more reliable contacts until I return on the 27th.

Rachel

Sent from my iPhone

On Nov 30, 2021, at 4:58 PM, Joe Cigolini <jcigolini@impecgroup.com> wrote:

Thanks Rachel,
Yes we are set to start tomorrow. We will invoice you end/beginning of each month after services were provided.

Have a great evening.

Joe

From: Rachel Kaufman <rkaufman@cityofsantacruz.com>
Sent: Tuesday, November 30, 2021 4:54 PM
To: Joe Cigolini <jcigolini@impecgroup.com>
Cc: Sandra Sanchez <:ssanchez@impecgroup.com>; Jessica Bond <jbond@cityofsantacruz.com>; Steve Gomez <sgomez@cityofsantacruz.com>
Subject: RE: Freight building with city of Santa Cruz

Hi Joe,

Attached is the signed price quote. I gave Sandra the key and alarm code today. She said IMPEC would come in the evening hours (sometime after 7:00 pm) to clean.

Let me know if you need anything else. I think we are set to start tomorrow.

Rachel

Rachel Kaufman
Recreation Superintendent
City of Santa Cruz Parks and Recreation
(831) 420-5272

Parks & Recreation Mission:

To provide quality public spaces and experiences that build a healthy community, foster equity, and better the environment.

From: Joe Cigolini <jcigolini@impecgroup.com>
Sent: Tuesday, November 30, 2021 2:36 PM
To: Rachel Kaufman <rkaufman@cityofsantacruz.com>
Cc: Sandra Sanchez <ssanchez@impecgroup.com>; Jessica Bond <jbond@cityofsantacruz.com>
Subject: RE: Freight building with city of Santa Cruz

Hi Rachel,
Could you please sigh the price quote so I can create the work order for billing purposes?

Thanks so much.

Joe

From: Rachel Kaufman <rkaufman@cityofsantacruz.com>
Sent: Monday, November 29, 2021 4:56 PM
To: Joe Cigolini <jcigolini@impecgroup.com>
Cc: Sandra Sanchez <ssanchez@impecgroup.com>; Jessica Bond <jbond@cityofsantacruz.com>
Subject: RE: Freight building with city of Santa Cruz

Hi Joe,

I am just following up on the items we discussed last week regarding cleaning services at the Depot Park Freight building. I will have keys and alarm code for you tomorrow morning. What time can I meet Sandra for key hand off?

Also, I wanted to confirm the quote includes cleaning of the interior of Freight building, cleaning of restrooms and trash removal. I believe this was reviewed in the walk through, but I want to confirm your understanding of the scope of agreement.

Lastly, what time will IMPEC clean the Freight building? Before 7:00 am or after 7:00 pm? We will want to coordinate with First Alarm for alarming the building.

Thank you and I look forward to IMPEC starting on Wednesday.

Best,

Rachel

Rachel Kaufman
Recreation Superintendent
City of Santa Cruz Parks and Recreation
(831) 420-5272

|

Julia Wood

From: Elizabeth Smith
Sent: Friday, December 17, 2021 10:36 AM
To: Tony Elliot
Subject: Re: Report for Council - please reply by 10 a.m. Friday

You always give the best updates. 😊 Thanks for being so thorough!

From: Tony Elliot <telliott@cityofsantacruz.com>
Date: Friday, December 17, 2021 at 10:20 AM
To: Elizabeth Smith <esmith@cityofsantacruz.com>
Cc: Rachel Kaufman <rkaufman@cityofsantacruz.com>, Travis Beck <tbeck@cityofsantacruz.com>, Lindsay Bass <lbass@cityofsantacruz.com>
Subject: RE: Report for Council - please reply by 10 a.m. Friday

Parks & Recreation snapshot:

Routine, ongoing, and preventive maintenance:

- San Lorenzo levee trash clean up – seven days per week
 - 8 hour days M-F (40 hours per week) dedicated solely to the river walk and levee
- San Lorenzo park waste collection – five days per week in addition to contracted waste management service at Benchlands
- Parks staff conduct a large-scale clean-up every two weeks to clear out abandon camps and large debris with tractors, etc.
- Jane Mio’s BEST works every Sunday at the Benchlands to clear out litter, debris, etc. from the river’s edge, and to ensure encampments do not set up in the most sensitive environmental areas (tents must stay within the construction fencing on the Benchlands; this is enforced weekly)

Monday – 12/13

- 8:00am - Staff were on site at Benchlands to evaluate conditions and report to public safety staff that coordination was immediately needed for evacuation of Benchlands south (Public Works Rome Norman was also present)
- 2:30pm to 4:00pm – Five (5) Parks staff stayed after hours to move portable toilets to the River St. garage emergency “shelter” (7.5 labor hours)
- 5:00pm to 10:00pm – Five (5) Parks staff were called back to assist public safety personnel by making contact with people remaining in Benchlands and move their belongings to River St. garage

Tuesday – 12/14

- Routine maintenance to address litter, debris throughout river and streams (riparian areas)
- Five (5) P&R Wharf/Beach staff members collected debris and litter which had washed up on the beaches and underneath the Wharf (22 labor hours total)
 - 261 needles collected
 - One dump run (waste drop-off at landfill)

Wednesday – 12/15

- Routine maintenance to address litter, debris throughout river and streams
- Five (5) P&R Wharf/Beach staff members collected debris and litter which had washed up on the beaches and underneath the Wharf (16 labor hours total)
 - Over 100 needs collected

Thursday – 12/16

- 8:30am – 3:30pm – Twelve (12) Parks staff moved 40 camps from the River St. garage to Depot Park parking lot. Approx. 35 camps had “owners.” The remaining five were abandoned at the time of the move. (84 labor hours)
- Three (3) P&R Wharf/Beach staff members collected debris and litter which had washed up on the beaches and underneath the wharf (7 labor hours total)
- 21 needles collected
- One dump run

Current conditions

- River level has subsided (not sure # of feet)
- Approx 150-200 people still in San Lorenzo Park benchlands
- Highest risk area is Benchlands south where Branciforte Creek meets the river; most people have cleared out of this area
- Depot Park encampment is set up and operational
 - The County’s COVID testing site remains open



Tony Elliot

Director
Santa Cruz Parks & Recreation Department
323 Church Street Santa Cruz, CA 95060
Office 831.420.5366
Cell: 831.421.1872
Fax: 831.420.5271



From: Elizabeth Smith

Sent: Thursday, December 16, 2021 5:39 PM

To: Chris Berry <cberry@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Lee Butler <lbutler@cityofsantacruz.com>; Daniel Gutgesell <dgutgesell@cityofsantacruz.com>; Filipina Warren <fwarren@cityofsantacruz.com>; Jenna Wilson <jwilson@cityofsantacruz.com>; Tim Shields <tshields@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>; Reina Romero <rromero@cityofsantacruz.com>; Brandon Lima <BLima@cityofsantacruz.com>; Larry Imwalle <Limwalle@cityofsantacruz.com>; Steve Gomez <sgomez@cityofsantacruz.com>; 'Cassie Bronson' <cbronson@abc-law.com>; Heather Sawyer <hsawyer@cityofsantacruz.com>; Jon Bush <jbush@cityofsantacruz.com>; Paul Horvat <PHorvat@cityofsantacruz.com>
Cc: Tony Elliot <telliott@cityofsantacruz.com>; Mark Dettle <mdettle@cityofsantacruz.com>; Bernie Escalante <bescalante@cityofsantacruz.com>; Robert Oatey <roatey@cityofsantacruz.com>

Subject: Report for Council - please reply by 10 a.m. Friday

Importance: High

Hi EAT team,

Rosemary has asked me to put together a chronology of this team's work from the past week and plans through next week's storm to send to Council by midday tomorrow.

Could you please send me descriptions of the work represented in your respective areas for the past week by 10 a.m.? Bullet points are TOTALLY fine – I will pull together a narrative from what you submit.

Some elements to try estimate include (an estimate is fine!):

- Major efforts on each day over the past week for your area
 - Examples
 - 12/10 – outreach to campers to evacuate, 12 staff members, 5 hours
 - 12/16 – Loaded up campers and gear and transported them to Depot Park, 25 staff members, 8 hours, 12 tons of items, 31 campers
- Numbers of any sort
 - Examples
 - Pounds of trash
 - Number of contacts made with campers in any given effort
 - Number of staff who participated in the effort
 - Hours on any given task (example: 5 hours warning campers to move to higher ground on 12/10)
- Current conditions in key locations, such as the Benchlands, cemetery, parking garage, Depot Park
- Any specific plans for the next seven days

Thanks for anything you can provide by around 10 a.m. I'll be writing between then and noon, so even if it's a little late please send stuff my way!

Elizabeth

--

J. Elizabeth Smith (she/her)

City of Santa Cruz | City Manager's Office | Communications Manager

esmith@cityofsantacruz.com | Office: (831) 420-5016 | Mobile: (773) 220-7488

Julia Wood

From: Lindsay Bass
Sent: Friday, December 17, 2021 11:59 AM
To: Corinna Harrison; Catherine Green
Cc: Tony Elliot; Tremain Hedden-Jones
Subject: FW: Calls Regarding Depot Park Campsite

Hi both,

If you receive calls regarding Depot Park Campsite, please use the language below and document the call on the linked spreadsheet.

Thank you!
LB

From: Bonnie Bush
Sent: Friday, December 17, 2021 11:51 AM
To: Katy Fitzgerald <kfitzgerald@cityofsantacruz.com>; Maralise Howze <MHowze@cityofsantacruz.com>; Jennifer Yeung <jyeung@cityofsantacruz.com>; Beth Thurman <bthurman@cityofsantacruz.com>; Megan Patzke <MPatzke@cityofsantacruz.com>; Nikki Randazzo <nrando@cityofsantacruz.com>; Tess Fitzgerald <tfitzgerald@cityofsantacruz.com>; Sara DeLeon <sdeleon@cityofsantacruz.com>; Rosemary Balsley <rbalsley@cityofsantacruz.com>; Shari Cope <SCope@cityofsantacruz.com>; Julia Wood <jwood@cityofsantacruz.com>; Tremain Hedden-Jones <tjones@cityofsantacruz.com>; Lindsay Bass <lbass@cityofsantacruz.com>
Cc: Elizabeth Smith <esmith@cityofsantacruz.com>
Subject: Calls Regarding Depot Park Campsite

Good afternoon,

As you may know, the camp that was previously at the Benchlands has been moved to Depot Park. As the result, we have gotten some calls from members of the public wishing to speak to someone about it.

In order to streamline an immediate response (you), please use the below:

Thanks for calling and sharing your concerns. We are working to create a website with information, and city staff would like to contact you with that once it is online, along with other updates and ways to share any concerns as they arise.

Please use this [spreadsheet](#) to document their information and someone will follow up with them.

Please share this email with anyone who may be responsible for assisting members of the public, whether that be in person or over the phone.

Thank you,



Bonnie Bush, CMC

City Clerk

City of Santa Cruz

831-420-5035

In observance of the Holidays, and as a cost-saving measure, City offices will be closed starting December 20, 2021 and re-opening January 3, 2022. Accordingly, our response times for public records act requests during this closure will be delayed. We will, however, diligently process any pending requests upon our return. In the meantime, thank you for your patience.

Public Records Requests may be submitted online via the Public Records Request form, by email, or by hard copy form available at the City Clerk's Office located at 809 Center Street, Room 9, Santa Cruz, CA 95060.

Please note: Public Record Act Requests submitted via email, fax, USPS, or dropoff after 5:00 p.m. on a business day, Saturdays, Sundays, or holidays will be processed as received on the next open business day. The 10-day response period begins when the request is received.

Julia Wood

From: Tony Elliot
Sent: Friday, December 17, 2021 12:51 PM
To: Gillian Greensite
Cc: Parks & Recreation Commission; Jane Mio; J.M. Brown
Subject: RE: Homeless Camp Locations and Near-Term Strategy

Hi Gillian,

Good questions. We expect the camp will be at Depot Park for the next few weeks, at a minimum, but it may be there longer. Timing is going to be based on availability of shelter options that the City Manager's office is working on. This includes potential sites at 1220 River St., the Armory, or others.

As you are well aware, Depot Park, and any park for that matter, is not a good location to live. It is not good for those living unhoused as people are exposed to the weather, it is terrible for the environment, and inhibits public access to our parks and public spaces for recreation. In light of insufficient shelter beds and massive numbers of unhoused people in Santa Cruz, our parks are unfortunately and perpetually filled with encampments. This is unsustainable.

As P&R advisors and supporters, I welcome you to share your feedback directly with the Council to advocate for shelter options other than City parks, facilities, and open spaces.

Thank you and please reach me any time over the holidays.

Tony Elliot

Director
Santa Cruz Parks & Recreation Department
323 Church Street Santa Cruz, CA 95060
Office 831.420.5366
Cell: 831.421.1872
Fax: 831.420.5271



From: Parks and Rec
Sent: Friday, December 17, 2021 11:10 AM
To: Tony Elliot <telliott@cityofsantacruz.com>
Subject: FW: Homeless Camp Locations and Near-Term Strategy

From: Gillian Greensite [<mailto:gilliangreensite@gmail.com>]
Sent: Friday, December 17, 2021 9:20 AM
To: Parks and Rec <parksandrec@cityofsantacruz.com>
Cc: Jane Mio <jmio@earthlink.net>; J.M. Brown <jambrow@gmail.com>
Subject: Re: Homeless Camp Locations and Near-Term Strategy

Tony,

Apparently police are telling businesses and residents near Depot Park that the camp will be there for a few months but your alert says a few weeks. Do you know which timeline is the accurate one?

Gillian

Sent from my iPad

On Dec 16, 2021, at 2:48 PM, Parks and Rec <parksandrec@cityofsantacruz.com> wrote:

For Your Information -

Parks and Recreation Commission

As you may be aware, a number of unsheltered individuals were displaced from the San Lorenzo Park benchlands on Monday as a result of the heavy rain and flooding. These individuals were moved, in the emergency response, to the River-Front St. parking garage to temporarily get out of harm's way. Fortunately, the river did not crest the benchlands area north of the pedestrian bridge. Nevertheless, with flooding still a risk especially in the south section of the benchlands, the group at the parking garage will not be able to return to San Lorenzo Park. They will be relocated to Depot Park parking lot effective Thursday 12/16 and are expected to remain there at least for a couple weeks and possibly longer as new shelters open up after the first of the year at 1220 River St. and the Armory. Here are the key details:

Depot Park site:

- Approx. 30-40 people will move from the garage to Depot Park parking lot (south lot) on Thurs. 12/16 starting at 8:00am.
- Parks, Public Works Parking, and City Manager's office will facilitate the move
- Hygiene stations and portable toilets will be brought in to Depot Park
- The County's COVID testing site will remain at Depot Park Freight Building/mobile testing site. Access will remain available into the parking lot to the testing site
- SCPD will be routinely and actively patrolling the park

Broader context:

- 150 or more people remain in the benchlands. The City Council directed that the benchlands camp close, but this does not have a timeline and will almost certainly occur in the new year once a new site has been identified.
- Per direction of the City Manager and supported by Parks & Rec, upper San Lorenzo Park is not a permissible location for the benchlands camp to relocate. SCPD is actively enforcing this area to ensure new camps do not become established in the upper park area. It is worth noting, that exceptions were made to this rule especially on Monday when flood waters were rising and people needed to move quickly.
- Fire made contact with benchland campers today to make them aware of expected storms next week. They will continue outreach.
- The City's homelessness team (Lee Butler, Larry Imwalle, Megan Bunch) are solidifying new shelter options as well as RV safe parking locations, and will be able to open these in the new year to provide relief to those living outdoors.
- Given the persistence of rain in the forecast, City staff are also in contact with the County about a possible indoor shelter location.

Communications:

- The flooding of the benchlands camp has received considerable media attention
- If you receive inquiries related generally to homelessness, please contact Larry Imwalle. If they are the public or media needing information, please contact Elizabeth Smith. Of course, please lean on your Supervisor with questions and feel free to reach me directly as well.

Thank you,

Tony Elliot

Director

Santa Cruz Parks & Recreation Department

323 Church Street Santa Cruz, CA 95060

Office 831.420.5366

Cell: 831.421.1872

Fax: 831.420.5271



Julia Wood

From: Tony Elliot
Sent: Monday, December 20, 2021 2:40 PM
To: Travis Beck; Blake Woessner
Subject: RE: Camp Transport Numbers

Perfect, thank you! I thought I remembered seeing the list somewhere...

Thanks,

Tony Elliot

Director
Santa Cruz Parks & Recreation Department
323 Church Street Santa Cruz, CA 95060
Office 831.420.5366
Cell: 831.421.1872
Fax: 831.420.5271



From: Travis Beck
Sent: Monday, December 20, 2021 2:40 PM
To: Tony Elliot <telliott@cityofsantacruz.com>; Blake Woessner <BWoessner@cityofsantacruz.com>
Subject: RE: Camp Transport Numbers

This list came from Heather's email last week and I think is accurate:

Parks Crew

Mike Petersen
Jordan Schoeck
Brian McNulty
Manny Escobar
Ashlee Meehan
Trevor Griffin
Francisco Ibarra
Daniel Sanchez
Wayne Kihei
Andrew Jarvis
John Blevins
Charlie Gonzalez

From: Tony Elliot
Sent: Monday, December 20, 2021 2:36 PM
To: Blake Woessner <BWoessner@cityofsantacruz.com>
Cc: Travis Beck <tbeck@cityofsantacruz.com>
Subject: RE: Camp Transport Numbers

Hi Blake,

At your convenience, will you please share the names of the Parks team members who moved items from the garage to Depot last week?

Many thanks,

Tony Elliot

Director
Santa Cruz Parks & Recreation Department
323 Church Street Santa Cruz, CA 95060
Office 831.420.5366
Cell: 831.421.1872
Fax: 831.420.5271



From: Blake Woessner
Sent: Friday, December 17, 2021 8:46 AM
To: Tony Elliot <telliott@cityofsantacruz.com>
Cc: Travis Beck <tbeck@cityofsantacruz.com>
Subject: Camp Transport Numbers

Hi Tony. Numbers per your request...

Parks Maintenance staff involved: 12
Hours: 7 (8:30-3:30)
Number of camps at River Street: approx. 40
Number of camps filled at Depot: approx. 35

There was relatively little trash left behind, which the parking team took care of. There appeared to be around 3 campers at River Street without vouchers to get spaces at Depot.

Blake Woessner
Field Supervisor
City of Santa Cruz Parks & Recreation
(831) 420-6158
[Please visit our website for COVID-19 response information](#)

Julia Wood

From: Filipina Warren
Sent: Monday, December 20, 2021 2:42 PM
To: Larry Imwalle; Travis Beck; Heather Sawyer; Megan Bunch
Cc: Tim Shields; Lee Butler; Mark Dettle; Tony Elliot; Jose Garcia PD; Elizabeth Smith; Rosemary Menard; Brian Borguno; Jon Bush; Paul Fortino
Subject: RE: Fencing at Depot evacuation site

Rahshan Williams is the contact with the County.



Public Health
Prevent. Promote. Protect.
Santa Cruz County

Better Health, Every Day,
for Everyone



Rahshan Williams

Program Coordinator – Public Health

Pronouns: He/Him/His

Public Health Department | Santa Cruz County Health Services Agency
1060 Emeline Ave, Santa Cruz, CA 95060

Rahshan.Williams@santacruzcounty.us

Desk: (831) 454-4620 Cell: (831) 345-1286

“Today is the first day of the rest of your life” – Chuck E. Dederich

Filipina Warren
Public Works Operations Manager
831-420-5559

Hours: Monday – Thursday 7am-4:30, Friday 7am-3:30pm and off every other Friday

From: Larry Imwalle <LImwalle@cityofsantacruz.com>
Sent: Monday, December 20, 2021 2:28 PM
To: Travis Beck <tbeck@cityofsantacruz.com>; Heather Sawyer <hsawyer@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>
Cc: Tim Shields <tshields@cityofsantacruz.com>; Lee Butler <lbutler@cityofsantacruz.com>; Mark Dettle <mdettle@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Rosemary Menard <RMenard@cityofsantacruz.com>; Filipina Warren <fwarren@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>; Jon Bush <jbush@cityofsantacruz.com>; Paul Fortino <pfortino@cityofsantacruz.com>
Subject: RE: Fencing at Depot evacuation site

Hi Travis,

Thanks for your question. This came up at our team meeting earlier today. I concur, sounds like a syringe kiosk is an important addition to the site for health and safety. How do we get that implemented? I believe Chris & Jeremy can provide support onsite.

Thank you.

Best,

Larry

From: Travis Beck

Sent: Monday, December 20, 2021 2:02 PM

To: Heather Sawyer; Megan Bunch

Cc: Tim Shields; Lee Butler; Mark Dettle; Larry Imwalle; Tony Elliot; Jose Garcia PD; Elizabeth Smith; Rosemary Menard; Filipina Warren; Brian Borguno; Jon Bush; Paul Fortino

Subject: RE: Fencing at Depot evacuation site

Hi all,

One update and one question:

Update – In order to provide electricity access to the campers, Parks staff have opened the electrical panel between the Freight Building and the playground (we had a little help from campers over the weekend) and built a temporary shed over it to help keep things dry and safe (see attached photo). We will work over the next few days to split the door to allow access only to the outlets and not to the breakers. If the panel is abused or damaged we may have to shut it down. We may also have to turn it off during wet weather.

Question- Our maintenance staff has suggested providing some sort of syringe kiosk in the camp, as they are already finding loose needles in the area. Larry and team, what do you think?

Happy Monday,
Travis

From: Heather Sawyer

Sent: Friday, December 17, 2021 1:29 PM

To: Megan Bunch <mbunch@cityofsantacruz.com>

Cc: Tim Shields <tshields@cityofsantacruz.com>; Lee Butler <lbutler@cityofsantacruz.com>; Mark Dettle <mdettle@cityofsantacruz.com>; Larry Imwalle <lhwalle@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Rosemary Menard <RMenard@cityofsantacruz.com>; Filipina Warren <fwarren@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>; Jon Bush <jbush@cityofsantacruz.com>

Subject: Re: Fencing at Depot evacuation site

After speaking with Mark and Brian, Angel and I will be out there tomorrow morning to install 4ft high orange barrier fence along the u shape. The back opening to the camp will be cut and zip tied shut on one side for emergency easy access.

Heather

Sent from my iPhone

On Dec 17, 2021, at 10:24 AM, Megan Bunch <mbunch@cityofsantacruz.com> wrote:

Sounds like we need to regroup on this.

Mark/Heather/Brian: Can we hood the meters on Center for testing and block off the whole lot, but for emergency access and the testing van?

Tony/Travis: If we can provide street parking for the testing site will that be acceptable?

Tim: If the "U" in and out of the parking lot is accessible (to emergency vehicles and the testing van only), are you okay with fencing around the evacuation site, knowing that it will impair visibility?

Megan

From: Heather Sawyer

Sent: Friday, December 17, 2021 10:19 AM

To: Megan Bunch <mbunch@cityofsantacruz.com>

Cc: Lee Butler <lbutler@cityofsantacruz.com>; Mark Dettle <mdettle@cityofsantacruz.com>; Larry Imwalle <limwalle@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Rosemary Menard <RMenard@cityofsantacruz.com>; Filipina Warren <fwarren@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>

Subject: Re: Fencing at Depot evacuation site

That limits visibility if anyone drives in. I'd rather no park the north end too. We need Fire to help work out the plan. We also need to keep a lane open for covid van, which could be the south entrance, just barricaded so general public don't enter.

I'm off Fridays just sending updates from yesterday. Filipina is off and out of town.

Heather

Sent from my iPhone

On Dec 17, 2021, at 10:08 AM, Megan Bunch <mbunch@cityofsantacruz.com> wrote:

Just around the evacuation site. Leaving the driveway around the lot and the parking on the north end available.

Megan

From: Heather Sawyer

Sent: Friday, December 17, 2021 10:07 AM

To: Megan Bunch <mbunch@cityofsantacruz.com>

Cc: Lee Butler <lbutler@cityofsantacruz.com>; Mark Dettle <mdettle@cityofsantacruz.com>; Larry Imwalle <limwalle@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Rosemary Menard <RMenard@cityofsantacruz.com>; Filipina Warren <fwarren@cityofsantacruz.com>; Brian Borguno

<bborguno@cityofsantacruz.com>

Subject: Re: Fencing at Depot evacuation site

We're talking entire perimeter of the parking lot?

Heather

Sent from my iPhone

On Dec 17, 2021, at 10:05 AM, Megan Bunch
<mbunch@cityofsantacruz.com> wrote:

As soon possible. With screening, please.

From: Heather Sawyer
Sent: Friday, December 17, 2021 10:05 AM
To: Megan Bunch <mbunch@cityofsantacruz.com>
Cc: Lee Butler <lbutler@cityofsantacruz.com>; Mark Dettle
<mdettle@cityofsantacruz.com>; Larry Imwalle
<LImwalle@cityofsantacruz.com>; Travis Beck
<tbeck@cityofsantacruz.com>; Tony Elliot
<telliott@cityofsantacruz.com>; Jose Garcia PD
<jgarcia@cityofsantacruz.com>; Elizabeth Smith
<esmith@cityofsantacruz.com>; Rosemary Menard
<RMenard@cityofsantacruz.com>; Filipina Warren
<fwarren@cityofsantacruz.com>; Brian Borguno
<bborguno@cityofsantacruz.com>
Subject: Re: Fencing at Depot evacuation site

Where do we want it?

Heather

Sent from my iPhone

On Dec 17, 2021, at 9:59 AM, Megan Bunch
<mbunch@cityofsantacruz.com> wrote:

Hi all,

I think we need to move forward with installing fencing at Depot parking. We discussed this yesterday, but I don't think anyone was assigned to make it happen. The constituent complaints are flowing in and I believe some barrier will help both the campers and the constituents.

I am not able to take this one today. Do Parks or Parking have staff that can order the fencing?

Megan

Julia Wood

From: Tony Elliot
Sent: Wednesday, December 22, 2021 2:13 PM
To: Heather Sawyer; Michael Lelieur; Brian Borguno
Cc: Filipina Warren; Christina Alberti; Jessica Bond; Rachel Kaufman
Subject: RE: Homelessness and Rain Plan

Thank you!

Tony Elliot

Director
Santa Cruz Parks & Recreation Department
323 Church Street Santa Cruz, CA 95060
Office 831.420.5366
Cell: 831.421.1872
Fax: 831.420.5271



From: Heather Sawyer
Sent: Wednesday, December 22, 2021 7:02 AM
To: Michael Lelieur <mlelieur@cityofsantacruz.com>; Tony Elliot <telliot@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>
Cc: Filipina Warren <fwarren@cityofsantacruz.com>; Christina Alberti <CALberti@cityofsantacruz.com>; Jessica Bond <jbond@cityofsantacruz.com>; Rachel Kaufman <rkaufman@cityofsantacruz.com>
Subject: RE: Homelessness and Rain Plan

Thanks Mike.

Heather

From: Michael Lelieur <mlelieur@cityofsantacruz.com>
Sent: Wednesday, December 22, 2021 7:01 AM
To: Heather Sawyer <hsawyer@cityofsantacruz.com>; Tony Elliot <telliot@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>
Cc: Filipina Warren <fwarren@cityofsantacruz.com>; Christina Alberti <CALberti@cityofsantacruz.com>; Jessica Bond <jbond@cityofsantacruz.com>; Rachel Kaufman <rkaufman@cityofsantacruz.com>
Subject: RE: Homelessness and Rain Plan

My Crew will place some temporary signage out this morning to make the south entrance the "in" and the north entrance the "exit"

Mike Lelieur
Field Crew Leader Streets Dept
831-295-1536

From: Heather Sawyer <hsawyer@cityofsantacruz.com>

Sent: Tuesday, December 21, 2021 3:27 PM

To: Tony Elliot <telliott@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>

Cc: Michael Lelieur <mlelieur@cityofsantacruz.com>; Filipina Warren <fwarren@cityofsantacruz.com>; Christina Alberti <CALberti@cityofsantacruz.com>; Jessica Bond <jbond@cityofsantacruz.com>; Rachel Kaufman <rkaufman@cityofsantacruz.com>

Subject: RE: Homelessness and Rain Plan

Hi Tony

Sorry for the delay in responding.

We will work with Traffic Maintenance to figure something out with “do not enter, exit only” at the North entrance and direct to the other entrance. We’ll work on it first thing tomorrow morning.

Kind Regards,

Heather Sawyer

Heather Sawyer, Superintendent of Parking Services

City of Santa Cruz

831-420-5114

hsawyer@cityofsantacruz.com

www.cityofsantacruz.com

From: Tony Elliot <telliott@cityofsantacruz.com>

Sent: Tuesday, December 21, 2021 1:28 PM

To: Heather Sawyer <hsawyer@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>

Subject: FW: Homelessness and Rain Plan

Hi Heather and Brian,

Do you have temporary street signage that we could use at Depot Park to clarify one-way in, one-way out? It sounds like there is some confusion for the Optum Serve COVID testing folks. It looks to me that the south entrance would be the best way in and the north entrance/exit would be the best out. This might need some coordination with the Optum team too. If they placed their signs in different locations to be more visible, it may help.

Thank you,

Tony Elliot

Director

Santa Cruz Parks & Recreation Department

323 Church Street Santa Cruz, CA 95060

Office 831.420.5366

Cell: 831.421.1872

Fax: 831.420.5271



From: Jessica Bond
Sent: Tuesday, December 21, 2021 11:43 AM
To: Tony Elliot <telliott@cityofsantacruz.com>
Cc: Rachel Kaufman <rkaufman@cityofsantacruz.com>
Subject: RE: Homelessness and Rain Plan

Hi Tony,

It not that people can't see the bus (although that might be an issue as well), it's that both drive ways have signage as "in" drive ways. And it's not clear what the exit is because the only exit now says "one way". I hope that makes sense. I drew a map below, hopefully that is clear.



Jessi Bond
Civic Auditorium Supervisor
307 Church Street
Santa Cruz, CA 95060
City of Santa Cruz Parks and Recreation
(831) 420-5243

Parks & Recreation Mission:

To provide quality public spaces and experiences that build a healthy community, foster equity, and better the environment.

From: Tony Elliot
Sent: Tuesday, December 21, 2021 11:38 AM
To: Jessica Bond <jbond@cityofsantacruz.com>
Cc: Rachel Kaufman <rkaufman@cityofsantacruz.com>
Subject: RE: Homelessness and Rain Plan

Thank you, Jessi. Both access routes into and out of the park remain open. Nevertheless, I can see how it may be confusing to turn into a large encampment and not being able to see the clinic site until you're all the way in the parking lot.

I will try to get in touch with Optum. The best course of action would be to place signage at the entry/exit, and I don't recall if they already have this in place.

Thanks!

Tony Elliot

Director
Santa Cruz Parks & Recreation Department
323 Church Street Santa Cruz, CA 95060
Office 831.420.5366
Cell: 831.421.1872
Fax: 831.420.5271



From: Jessica Bond
Sent: Tuesday, December 21, 2021 11:27 AM
To: Tony Elliot <telliott@cityofsantacruz.com>
Cc: Rachel Kaufman <rkaufman@cityofsantacruz.com>
Subject: RE: Homelessness and Rain Plan

Hi Tony,

I was at the test site today and Optum staff were saying there is a lot of confusion about where the cars drive because now all the exits are blocked and both entrances are open. I thought I would pass along the observation.

Thanks
Jessi

Jessi Bond
Civic Auditorium Supervisor
307 Church Street
Santa Cruz, CA 95060
City of Santa Cruz Parks and Recreation
(831) 420-5243

Parks & Recreation Mission:

To provide quality public spaces and experiences that build a healthy community, foster equity, and better the environment.

Julia Wood

From: Lee Butler
Sent: Thursday, December 23, 2021 10:55 AM
To: Tony Elliot; Bernie Escalante
Cc: Elizabeth Smith; Laura Schmidt; Mark Dettle; Larry Imwalle
Subject: Patrols at Depot Park camp

Hi Tony and Bernie,

Tony, I think you or Travis mentioned having First Alarm under contract to patrol parks after hours and the potential for them to go through Depot Park more regularly than other places given the presence of the camp. Am I recalling correctly and is that additional focus happening?

Bernie, would additional First Alarm patrols be helpful at the Depot Park camp? If so, how would those be most effective? I think that driving through – around the loop – would not do much at all and foot patrol though the camp would be needed. Your thoughts are appreciated.

We have limited ability to bring more management staff on in the immediate term.

Thanks,
Lee

Julia Wood

From: Lee Butler
Sent: Friday, December 24, 2021 4:34 PM
To: Megan Bunch; Larry Imwalle; Tony Elliot
Subject: Fwd: [CAUTION: Verify Sender Before Opening!] Re: 2021-12-15 Depot Parking Lot Partipant Agreement and Code of Conduct_Final.docx

Looping in Megan here so she's aware. Tony E. Too.

Thanks and have a great holiday,
Lee

Sent from my iPad

Begin forwarded message:

From: Lee Butler <lbutler@cityofsantacruz.com>
Date: December 24, 2021 at 4:32:17 PM PST
To: "Walker, Wes" <Wes.Walker@aus.com>
Cc: Larry Imwalle <Limwalle@cityofsantacruz.com>, Laura Schmidt <LSchmidt@cityofsantacruz.com>, Mark Dettle <mdettle@cityofsantacruz.com>, Bernie Escalante <bescalante@cityofsantacruz.com>, Elizabeth Smith <esmith@cityofsantacruz.com>, "SC.Branch" <SC.Branch@aus.com>
Subject: Re: [CAUTION: Verify Sender Before Opening!] Re: 2021-12-15 Depot Parking Lot Partipant Agreement and Code of Conduct_Final.docx

Hi Wes,

Yes, let's get this going starting Sunday. For now, one morning, one afternoon, and one evening would be great - say around 10 a.m., 3 p.m., and 8 p.m.

Yes, we can touch base on Monday to discuss details.

Thank you and have a great holiday,
Lee

Sent from my iPad

On Dec 24, 2021, at 12:19 PM, Walker, Wes <Wes.Walker@aus.com> wrote:

Lee,

We can start this service Sunday Morning. In our conversation you indicated you wanted 3 daily site walks, what time frames would you like these site inspections?

Due to the nature of these camps, we would send two patrol officers to pair up on these inspections. 2 patrol officers conducting a 30 minute check 3 times per day 7 days a week is \$3000 per month.

If over time the need reduces or increases we can adjust the monthly cost accordingly.

Let me know if you would like us to start service Sunday morning. We can work out the details of citations, notifications etc. on Monday.

Wes W. Walker
Branch Manager
Santa Cruz County

Allied Universal
2425 Porter St. Suite 16
Soquel, CA 95073
C: 831-566-6008
wes.walker@aus.com
www.aus.com
PPO #14417

<image001.jpg>

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On Dec 23, 2021, at 5:58 PM, Lee Butler
<lbutler@cityofsantacruz.com> wrote:

Email from: lbutler@cityofsantacruz.com

DO NOT click links or open attachments unless you recognize the sender AND know the content is safe. If you suspect this is phishing, please forward to phish@aus.com and then delete.

Hi Wes,

I ran down to check out the current state of the camp at Depot Park. It's in more need of attention than when I saw it Monday night. I'd estimate 10 spots currently need attention, with varying degrees of challenges - from belongings/shopping carts outside the tent (~7-8) to minor amounts of trash. I expect the amount of time needed will vary - more time up front as more people need to fall in line, and less time later as people understand that we're enforcing the rules.

Feel free to reach out if you have any questions.

Thanks again and happy holidays,
Lee

Sent from my iPad

On Dec 23, 2021, at 4:26 PM, Lee Butler
<lbutler@cityofsantacruz.com> wrote:

Hi Wes,

Thanks for chatting with me this afternoon. I've attached the camp rules that we're looking for assistance in enforcing.

For minor issues, we would want a progressive approach – verbal warning, written warning, and finally an eviction notice. For significant issues, like exhibiting violence, we can pursue eviction right away. As discussed, for actual evictions, we can have Police assistance.

The time it will take to go through the camp will vary based on the number of violations present. We have about 35 tents there now. The vast majority are in compliance. I saw about 3-5 questionable ones the last time I was there earlier this week, but the team has been down aiming to keep things consistent with the rules.

A nightly log of those who have received warnings (written or verbal) and photos would be helpful to review patterns of non-compliance.

Thanks again for your assistance. I've copied other City stakeholders here from the Police and City Manager's Office. Feel free to reach out if you have any questions.

Thanks,
Lee Butler
Deputy City Manager

<2021-12-15 Depot Parking Lot Partipant Agreement and Code of Conduct_Final.docx>

Wes W. Walker
Branch Manager
Santa Cruz County

Allied Universal
2425 Porter St. Suite 16
Soquel, CA 95073

C: 831-566-6008
wes.walker@aus.com
www.aus.com
PPO #14417

<2021-12-15 Depot Parking Lot Partipant Agreement and Code of
Conduct_Final.docx>

Julia Wood

From: Laura Schmidt
Sent: Thursday, December 30, 2021 4:58 PM
To: dl_Dept Heads
Cc: Eileen Cross; Larry Imwalle; Megan Bunch
Subject: December 30, 2021 Update

Dear Councilmembers (bcc'd),

Our need for emergency response related to potential flooding has significantly subsided as we are fortunately facing dry conditions in the next 3-4 days.

Key Weather Highlights:

- Dry conditions are expected through the next 3-4 days.
- Rain is expected to return late Monday 1/3 with showers on and off through Wednesday 1/5.
- No flooding is expected.
- Very cold, near freezing temperatures are expected over the next several nights.

Interim Chief Oatey patrolled both levees of the SLR during the morning and afternoon and found muddy conditions, with puddles and ponding of water, trash and debris. Drier conditions will enable trash clean-up. The river level is approximately 4'-6' from any encampment and no flooding is expected during the next several days.

Enforcement

On Tuesday, PD cited 17 people who were still occupying the area that is closed behind the cemetery. More work needs to be done to clean-up trash in the area, and PD will continue enforcement until the area is cleared. Wednesday night, 18 vehicles were cited in the Harvey West Park neighborhood for illegal parking.

Encampment and Transitional Sites

Benchlands:

- Clean-up efforts from the flood and rains continue, with the City contractor continuing to remove abandoned sites and manage refuse removal.
- Steward staff received a donation of blankets, which are being distributed.

Depot:

- The first patrol by Allied Universal was shifted to 7:00 am to align with the opening of the County COVID testing site, which is co-sited at Depot with the evacuation site. COVID testing hours will be expanded beginning Monday 1/3, from 7:00 am – 7:00 pm.
- Allied Universal is distributing garbage bags during their 3 daily patrols of the park.

1220 River:

- The site has been demarcated and pre-inspection approval has been given by Fire.
- Camper enrollment and vetting has been underway since Monday.
- The delivery of the shower trailer will occur on Monday 1/3 and additional infrastructure will be put up early next week.
- Camper move in is schedule for Thursday 1/6 and Friday 1/7.

Staff and I will be in contact over the New Year holiday if needed for emergent situations. Otherwise, we will next update you on Monday 1/3.

Thank you,

Laura

Laura Schmidt

City of Santa Cruz | City Manager's Office | Assistant City Manager | (831) 420-5015



Julia Wood

From: Tony Elliot
Sent: Monday, January 3, 2022 4:58 PM
To: Elizabeth Smith; Robert Oatey; Travis Beck; Megan Bunch; Larry Imwalle; Nathan Nguyen; Bernie Escalante; Rachel Kaufman; Jon Bush
Cc: Lee Butler; Laura Schmidt
Subject: RE: Update to Council today

Here is the current P&R snapshot for 1/3:

- Parks & Rec operations continue with respect to routine maintenance and waste collection in parks, open spaces, river levee, and beaches.
- The OptumServe COVID testing site at Depot Park expanded its hours to 7:00am to 7:00pm effective today (1/3) due to increasing demand. This is putting more pressure on Depot Park parking lot as the public is increasingly seeking testing.
 - The last report on volume of tests/samples at Depot Park was from 12/27 to 12/29 totaling 434 tests.
 - Meanwhile, we are seeing issues with vehicles parking overnight in the Depot Park parking lot causing traffic jams and limiting access for OptumServe. It is our presumption that these vehicles are associated with campers at Depot Park or visitors to the encampment. In any case, Public Works plans to address issues with parking in this lot in order to clear the area and maintain an open, accessible route to the OptumServe site.
- Harvey West Pool is open – effective today (1/3) - under the operation of County Parks and Recreation’s Simpkins Swim Center staff while the County pool is under renovation. Harvey West will continue to see increased use through the season especially now with the pool open. SCPD is ticketing RVs in the area. It is important that this area remain clear of encampments for safety and accessibility of the park and pool.
- During the month of December 2021, Parks & Rec collected nearly 500 needles at Main Beach. Most of these were located at the river mouth as a result of having been washed downstream from recent rains. This does not include syringes collected by Downtown Streets Team as their aggregated data is not yet available. Nevertheless, this is an enormous number - by comparison in Dec. 2020 there were 50 syringes collected by Parks & Rec staff at Main and Cowell.

Tony Elliot

Director
Santa Cruz Parks & Recreation Department
323 Church Street Santa Cruz, CA 95060
Office 831.420.5366
Cell: 831.421.1872
Fax: 831.420.5271



From: Elizabeth Smith
Sent: Monday, January 3, 2022 4:12 PM
To: Robert Oatey <roatey@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>; Larry Imwalle

<Lmwalle@cityofsantacruz.com>; Nathan Nguyen <nnguyen@cityofsantacruz.com>; Bernie Escalante <bescalante@cityofsantacruz.com>; Rachel Kaufman <rkaufman@cityofsantacruz.com>; Jon Bush <jbush@cityofsantacruz.com>

Cc: Lee Butler <lbutler@cityofsantacruz.com>; Laura Schmidt <LSchmidt@cityofsantacruz.com>

Subject: RE: Update to Council today

Looping in Jon in Bernie's absence.

From: Elizabeth Smith

Sent: Monday, January 3, 2022 4:11 PM

To: Robert Oatey <ROatey@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>; Larry Imwalle <Lmwalle@cityofsantacruz.com>; Nathan Nguyen <NNguyen@cityofsantacruz.com>; Bernie Escalante <BEscalante@cityofsantacruz.com>; Rachel Kaufman <RKaufman@cityofsantacruz.com>

Cc: Lee Butler <lbutler@cityofsantacruz.com>; Laura Schmidt <LSchmidt@cityofsantacruz.com>

Subject: RE: Update to Council today

Hi all,

Any homelessness updates today? Apologies for the late notice but we promised a Council update today, and I'd like to deliver on that!

Thanks,
Elizabeth

From: Elizabeth Smith <esmith@cityofsantacruz.com>

Sent: Monday, December 27, 2021 10:40 AM

To: Robert Oatey <roatey@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>; Larry Imwalle <Lmwalle@cityofsantacruz.com>; Nathan Nguyen <nnguyen@cityofsantacruz.com>; Bernie Escalante <bescalante@cityofsantacruz.com>

Cc: Lee Butler <lbutler@cityofsantacruz.com>; Laura Schmidt <LSchmidt@cityofsantacruz.com>; Sheri Benninghoven <sheri@saecommunications.com>; 'Scott Summerfield' <scott@saecommunications.com>; Mark Dettle <mdettle@cityofsantacruz.com>

Subject: Update to Council today

Hi all,

We'll start back up the updates to Council this week with a focus on any new developments in the homelessness space. Please send any updates by 5 p.m. each day this week.

As a reminder, the topics we want to cover are:

Emergency Preparedness

Outreach, including placing people into shelter

Enforcement

Cleanup efforts

Site-specific updates: Benchlands/Upper SLP, Depot Park, Armory, Harvey West (if we see any activity there), HWY 1/9

Thanks,
Elizabeth

From: Elizabeth Smith <esmith@cityofsantacruz.com>

Date: Thursday, December 23, 2021 at 5:44 PM

To: Robert Oatey <roatey@cityofsantacruz.com>, Tony Elliot <telliott@cityofsantacruz.com>, Travis Beck <tbeck@cityofsantacruz.com>, Megan Bunch <mbunch@cityofsantacruz.com>, Larry Imwalle <LImwalle@cityofsantacruz.com>, Nathan Nguyen <nnguyen@cityofsantacruz.com>, Bernie Escalante <bescalante@cityofsantacruz.com>

Cc: Lee Butler <lbutler@cityofsantacruz.com>, Laura Schmidt <LSchmidt@cityofsantacruz.com>, Sheri Benninghoven <sheri@saecommunications.com>, 'Scott Summerfield' <scott@saecommunications.com>, Mark Dettle <mdettle@cityofsantacruz.com>

Subject: Re: 12/21/21 - Evening update

Hi Team,

Any updates for today other than what I've received from Fire and the Homelessness Response Team?

Elizabeth

From: Elizabeth Smith <esmith@cityofsantacruz.com>

Date: Tuesday, December 21, 2021 at 8:05 PM

To: Robert Oatey <roatey@cityofsantacruz.com>, Tony Elliot <telliott@cityofsantacruz.com>, Travis Beck <tbeck@cityofsantacruz.com>, Megan Bunch <mbunch@cityofsantacruz.com>, Larry Imwalle <LImwalle@cityofsantacruz.com>, Nathan Nguyen <nnguyen@cityofsantacruz.com>, Bernie Escalante <bescalante@cityofsantacruz.com>

Cc: Lee Butler <lbutler@cityofsantacruz.com>, Laura Schmidt <LSchmidt@cityofsantacruz.com>, Sheri Benninghoven <sheri@saecommunications.com>, 'Scott Summerfield' <scott@saecommunications.com>, Mark Dettle <mdettle@cityofsantacruz.com>

Subject: FW: 12/21/21 - Evening update

Hey team,

We'll aim to send an update to Council each night until the storm passes. Please send me daily updates from your area related to the storm and/or homelessness by 5 p.m. from now through Thursday.

The topics I'm especially interested in covering are:

Emergency Preparedness

Outreach, including placing people into shelter

Enforcement

Cleanup efforts

Site-specific updates: Benchlands/Upper SLP, Depot Park, Armory, Harvey West (if we see any activity there), HWY 1/9

Thanks to Rob, Bernie and Megan for answering my evening texts and providing the latest info to get this one out tonight.

Thanks,
Elizabeth

From: Elizabeth Smith <esmith@cityofsantacruz.com>

Date: Tuesday, December 21, 2021 at 7:57 PM

Cc: dl_Dept Heads <dl_DeptHeads@cityofsantacruz.com>, Larry Imwalle <LImwalle@cityofsantacruz.com>,

Megan Bunch <mbunch@cityofsantacruz.com>

Subject: 12/21/21 - Evening update

Dear Councilmembers (bcced),

Please find your evening update for Dec. 21, 2021 below.

Emergency Preparedness

We are expecting rain over the next 6-7 days. Expecting 3-5 inches total, with highest six-hour precipitation rate occurring on Thursday 12/23. After discussing the forecast with Water Dept staff, flooding in low lying areas is **not a concern** as of yet. Interim Chief Oatey will continue to monitor and have FD staff patrol San Lorenzo River encampments over the next 48-72 hours.

Interim Chief Oatey has been working closely with county Office of Response, Recovery and Resilience. They received a supply need list with an estimate of quantities needed earlier today and have committed to help fulfill as much of this order as possible if an evacuation is needed.

Encampment Outreach

Yesterday, Fire, PD and Homelessness Response Team members walked the area behind the Cemetery, Hell's Trail and the Agreement Camp (Benchlands South). During their walk, they identified approximately 36 active camp sites and contacted approximately 20 individuals. On Hell's Trail, the team identified approximately 30 encampments and contacted 14 individuals, advising them of the incoming storm. At the Agreement Camp, they identified approximately 16 active campsites and contacted approximately 7 individuals advising them of the incoming storm.

They informed the individuals of the incoming storm and advised them to vacate the area. There did not appear to be any active effort to leave the area from any of the inhabitants. The Homelessness Response Team members in the Benchlands reported that by the end of the day four sites remained occupied in the lowest-lying southern areas.

Homelessness Response Team members identified two more campers to move to the Armory shelter, and they are expected to move tomorrow.

Cleanup Efforts

Parks and Recreation staff continued their regular cleanup of the beach and river mouth this morning. Each day the team is collecting trash, debris and discarded needles from the sites. The refuse removal contractor who works alongside the Homelessness Response Team worked on trash removal from the cemetery last Friday and Homelessness Response Team members led a volunteer cleanup in the cemetery on Sunday. The contractor continued massive cleanup work in the south end of the Benchlands Monday and today.

Depot Park Temporary Evacuation Site

The Homelessness Response Team, Fire and Police continue oversight of the temporary evacuation site at Depot Park. The team is working with campers to ensure compliance with the agreed upon code of conduct. Parks and Recreation have installed external power access for the campers.

Transitional Community Camp – 1220 River

Opening plans for 1220 River St. are set. Homelessness Response Team members are enrolling participants Dec. 27-28. The infrastructure will be installed on Jan. 3-4 with participant move-in occurring Jan. 6-7.

The new Transitional Community Camp will host up to 35 participants, who will be vetted for their ability to comply with a set of agreements that aim to ensure the healthy, lawful functioning of the camp. The agreements will include abiding by a basic code of conduct, contributing weekly volunteer hours toward the maintenance and functioning of the camp, adhering to quiet hours, and attending regular camp meetings.

Participants will also work with case managers to establish individual goals geared toward stability and self-reliance. They will be required to attend weekly one-on-one case management meetings with staff. Successful participants will be allowed to stay for an initial term of six months. Two, three-month extensions will be allowed if the individual is showing progress toward meeting their individual goals. Conversely, participants will be removed from the camp if they do not live up to the community agreements.

Please reach out with any questions or concerns. We will send daily updates as the week's storm progresses and keep you informed immediately if conditions change.

Thanks,
Elizabeth

--

J. Elizabeth Smith

City of Santa Cruz | City Manager's Office | Communications Manager

esmith@cityofsantacruz.com | Office: (831) 420-5018 | Mobile: (773) 220-7488

Julia Wood

From: Tony Elliot
Sent: Wednesday, January 5, 2022 5:29 PM
To: Heather Sawyer
Subject: RE: Depot Park update

Thank you, Heather!

Tony Elliot

Director
Santa Cruz Parks & Recreation Department
323 Church Street Santa Cruz, CA 95060
Office 831.420.5366
Cell: 831.421.1872
Fax: 831.420.5271



From: Heather Sawyer
Sent: Wednesday, January 5, 2022 2:15 PM
To: Rachel Kaufman <rkaufman@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>; Larry Imwalle <Limwalle@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>; Jon Bush <jbush@cityofsantacruz.com>
Cc: Lee Butler <lbutler@cityofsantacruz.com>; Filipina Warren <fwarren@cityofsantacruz.com>; Steve Gomez <sgomez@cityofsantacruz.com>; Cassie Bronson <cbronson@abc-law.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Jenna Wilson <jwilson@cityofsantacruz.com>; Reina Romero <rromero@cityofsantacruz.com>; Brandon Lima <BLima@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>; Chris Berry <cberry@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Daniel Gutgesell <dgutgesell@cityofsantacruz.com>; Tim Shields <tshields@cityofsantacruz.com>; Mark Dettle <mdettle@cityofsantacruz.com>; Carter Jones <cjones@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>
Subject: RE: Depot Park update

We have started enforcing the reserved/no parking areas in Lot 25. I made contact with the testing site employees this morning and reminded them to put their permits on the dash. They stated someone told them they didn't need to since the spaces were posted for them, but I let them know that wasn't the case and they still needed to put them up each day so enforcement can clearly see they belong in those spaces. They did mention they only have 4 permits, but have 5 staff members, Rachel can we get another permit to them?

We noticed numerous unauthorized vehicles parked in the spaces designated for covid testing site, so we are marking them and trying to make contact with those folks near their vehicles and asking they move onto the street. Some belong to the depot site encampment and some are just hanging around the area. All spaces along the soccer field are reserved for the covid site and no parking during hours outside the covid site times. Also noted on signage is no overnight parking which is also noted on the actual parking lot signage at the entrances.

I'm reaching out to Allied Security to ask our overnight security folks to check the area for vehicles parked after the covid testing folks leave and note those vehicles with photos so we can follow up the next morning with cites. They could also possibly contact PD to cite overnight since it has been properly signed since last Thursday.

Kind Regards,

Heather Sawyer

Heather Sawyer, Superintendent of Parking Services
City of Santa Cruz
831-420-5114
hsawyer@cityofsantacruz.com
www.cityofsantacruz.com

From: Rachel Kaufman <rkaufman@cityofsantacruz.com>

Sent: Thursday, December 30, 2021 1:43 PM

To: Heather Sawyer <hsawyer@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>; Larry Imwalle <LImwalle@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>

Cc: Lee Butler <lbutler@cityofsantacruz.com>; Filipina Warren <fwarren@cityofsantacruz.com>; Steve Gomez <sgomez@cityofsantacruz.com>; Cassie Bronson <cbronson@abc-law.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Jenna Wilson <jwilson@cityofsantacruz.com>; Reina Romero <rromero@cityofsantacruz.com>; Brandon Lima <BLima@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>; Chris Berry <cberry@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Daniel Gutgesell <dgutgesell@cityofsantacruz.com>; Tim Shields <tshields@cityofsantacruz.com>; Mark Dettle <mdettle@cityofsantacruz.com>; Carter Jones <cjones@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>

Subject: RE: Depot Park update

Hello all,

The County just informed me they will expand the hours at the Covid testing site starting Monday, January 3rd. It will now operate Monday – Friday, 7:00 am – 7:00 pm. The site conducted 474 tests from Dec 27 – 29. There has been a steady increase in walk in tests this week.

Rachel

Rachel Kaufman
Recreation Superintendent
City of Santa Cruz Parks and Recreation
(831) 420-5272



Parks & Recreation Mission:

To provide quality public spaces and experiences that build a healthy community, foster equity, and better the environment.

From: Heather Sawyer <hsawyer@cityofsantacruz.com>

Sent: Tuesday, December 28, 2021 12:20 PM

To: Rachel Kaufman <rkaufman@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>; Larry Imwalle <LImwalle@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>

Cc: Lee Butler <lbutler@cityofsantacruz.com>; Filipina Warren <fwarren@cityofsantacruz.com>; Steve Gomez <sgomez@cityofsantacruz.com>; Cassie Bronson <cbronson@abc-law.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Jenna Wilson <jwilson@cityofsantacruz.com>; Reina Romero <rromero@cityofsantacruz.com>; Brandon Lima <BLima@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>; Chris Berry <cberry@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Daniel Gutgesell <dgutgesell@cityofsantacruz.com>; Tim Shields <tshields@cityofsantacruz.com>; Mark Dettle <mdettle@cityofsantacruz.com>; Carter Jones <cjones@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>

Subject: RE: Depot Park update

I just left the site. I started a 72 hr on the vehicles not designated to be parked adjacent to the soccer field. Made some contacts and a couple of folks moved. Ted is making clear signage for all spaces along the soccer field. Testing site staff need to have their parking permits clearly visible on the dash. We will start regular enforcement next week after the closure. In the meantime, we are monitoring and trying to get movement with proper signage.

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Sent: Tuesday, December 28, 2021 10:31 AM

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Thank you,

Rachel

Rachel Kaufman
Recreation Superintendent
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(831) 420-5272



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Hi all,

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Sent from my iPhone

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Cc: Tony Elliot <telliott@cityofsantacruz.com>

Subject: Depot Park update

Good morning all,

I wanted to provide an update to this group regarding a few issues reported at Depot this morning from the testing site folks. There were a few **campers blocking the front and back entrances to the Freight building** where the bus is supposed to park. The testing staff made contact asking them to move so they could access the area. They did contact PD as well who came out to the site. The folks were moving along when PD arrived and the testing site was able to operate although a little later than their first scheduled appointments. It would be ideal to have **a walk-through of the site in the mornings around 7:00 am** to ensure the area is accessible for the testing staff. The individual camped by the back entrance, they also observed trying to lower the windows of some vehicles and gain access. He was not part of the camp and left the site.

Also, **the parking lot has had several vehicles parked overnight in the far lane**. The testing staff are able to utilize the 5 parking spots they are paying for in their license agreement. After that, the spots are all

full. My understanding is we were not designating any parking spots for vehicles from the camping site. Please let me know if that has changed. I've included a photo of one vehicle in particular that is currently taking up two spots. Is there any way to make contact with the owners of the vehicles to open up the parking spaces for people coming for testing or to use the soccer field?



Thank you all. I appreciate you help addressing these issues.

Best,

Rachel

Rachel Kaufman
Recreation Superintendent
City of Santa Cruz Parks and Recreation
(831) 420-5272



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Julia Wood

From: Tony Elliot
Sent: Friday, January 7, 2022 10:17 AM
To: Matt Huffaker; Lee Butler; Elizabeth Smith
Cc: Bernie Escalante
Subject: FW: Depot Park update

FYI – The National Guard will be deployed at Depot Park for the OptumHealth testing site (details below). Sharing this with you as the optics may be complicated with the encampment at the park.

Tony Elliot

Director
Santa Cruz Parks & Recreation Department
323 Church Street Santa Cruz, CA 95060
Office 831.420.5366
Cell: 831.421.1872
Fax: 831.420.5271



From: Rachel Kaufman
Sent: Friday, January 7, 2022 8:51 AM
To: Heather Sawyer <hsawyer@cityofsantacruz.com>; Larry Imwalle <LImwalle@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>; Jon Bush <jbush@cityofsantacruz.com>
Cc: Lee Butler <lbutler@cityofsantacruz.com>; Filipina Warren <fwarren@cityofsantacruz.com>; Steve Gomez <sgomez@cityofsantacruz.com>; Cassie Bronson <cbronson@abc-law.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Jenna Wilson <jwilson@cityofsantacruz.com>; Reina Romero <rromero@cityofsantacruz.com>; Brandon Lima <BLima@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>; Chris Berry <cberry@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Daniel Gutgesell <dgutgesell@cityofsantacruz.com>; Tim Shields <tshields@cityofsantacruz.com>; Mark Dettle <mdettle@cityofsantacruz.com>; Carter Jones <cjones@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>
Subject: RE: Depot Park update

Team,

I just received the email below from my County liaison to the testing site and wanted you to know ASAP.

We were just informed that OptumServe has deployed National Guard (in uniform) to all of our testing sites (all sites across the State operating at over-capacity like we are. They are expected to arrive today and stay for two weeks. The team onsite has been notified but I wanted to be sure the City was notified as well. I'm sorry we did not have more notice. Please let me know if you have any concerns.

I will follow up with Danielle Solick at the County regarding any communication we can expect from the County regarding this additional support. I will keep you posted.

Elizabeth – Let me know if you want to reach out to the County directly on this one.

Rachel

Rachel Kaufman
Recreation Superintendent
(831) 420-5272

From: Heather Sawyer
Sent: Wednesday, January 05, 2022 4:43 PM
To: Rachel Kaufman; Larry Imwalle; Megan Bunch; Jose Garcia PD; Jon Bush
Cc: Lee Butler; Filipina Warren; Steve Gomez; Cassie Bronson; Elizabeth Smith; Jenna Wilson; Reina Romero; Brandon Lima; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Tim Shields; Mark Dettle; Carter Jones; Tony Elliot
Subject: RE: Depot Park update

Rachel

I thought so, even mentioned it to them this morning.

Just FYI, when we rechecked the area, two unauthorized vehicles were still parked and were cited.

Regards,
Heather

From: Rachel Kaufman <rkaufman@cityofsantacruz.com>
Sent: Wednesday, January 5, 2022 4:40 PM
To: Larry Imwalle <LImwalle@cityofsantacruz.com>; Heather Sawyer <hsawyer@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>; Jon Bush <jbush@cityofsantacruz.com>
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Subject: RE: Depot Park update

Yes, thank you Heather. I will remind the County again to ensure testing folks display their parking pass on the front dashboard. They were issued the 5th pass so I will let them know that according to their staff, they have not received it.

Rachel

Rachel Kaufman
Recreation Superintendent
City of Santa Cruz Parks and Recreation
(831) 420-5272



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Sent: Wednesday, January 5, 2022 4:31 PM

To: Heather Sawyer <hsawyer@cityofsantacruz.com>; Rachel Kaufman <rkaufman@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>; Jon Bush <jbush@cityofsantacruz.com>

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Subject: RE: Depot Park update

Heather,

Thank you very much for the update – and all the efforts of your team (and all departments) on this effort at Depot Park.

Best,

Larry

From: Heather Sawyer

Sent: Wednesday, January 5, 2022 2:15 PM

To: Rachel Kaufman; Megan Bunch; Larry Imwalle; Jose Garcia PD; Jon Bush

Cc: Lee Butler; Filipina Warren; Steve Gomez; Cassie Bronson; Elizabeth Smith; Jenna Wilson; Reina Romero; Brandon Lima; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Tim Shields; Mark Dettle; Carter Jones; Tony Elliot

Subject: RE: Depot Park update

We have started enforcing the reserved/no parking areas in Lot 25. I made contact with the testing site employees this morning and reminded them to put their permits on the dash. They stated someone told them they didn't need to since the spaces were posted for them, but I let them know that wasn't the case and they still needed to put them up each day so enforcement can clearly see they belong in those spaces. They did mention they only have 4 permits, but have 5 staff members, Rachel can we get another permit to them?

We noticed numerous unauthorized vehicles parked in the spaces designated for covid testing site, so we are marking them and trying to make contact with those folks near their vehicles and asking they move onto the street. Some belong to the depot site encampment and some are just hanging around the area. All spaces along the soccer field are reserved for the covid site and no parking during hours outside the covid site times. Also noted on signage is no overnight parking which is also noted on the actual parking lot signage at the entrances.

I'm reaching out to Allied Security to ask our overnight security folks to check the area for vehicles parked after the covid testing folks leave and note those vehicles with photos so we can follow up the next morning with cites. They could also possibly contact PD to cite overnight since it has been properly signed since last Thursday.

Kind Regards,

Heather Sawyer

Heather Sawyer, Superintendent of Parking Services
City of Santa Cruz
831-420-5114
hsawyer@cityofsantacruz.com
www.cityofsantacruz.com

From: Rachel Kaufman <rkaufman@cityofsantacruz.com>

Sent: Thursday, December 30, 2021 1:43 PM

To: Heather Sawyer <hsawyer@cityofsantacruz.com>; Megan Bunch <mbunch@cityofsantacruz.com>; Larry Imwalle <LImwalle@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>

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Subject: RE: Depot Park update

Hello all,

The County just informed me they will expand the hours at the Covid testing site starting Monday, January 3rd. It will now operate Monday – Friday, 7:00 am – 7:00 pm. The site conducted 474 tests from Dec 27 – 29. There has been a steady increase in walk in tests this week.

Rachel

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Subject: Depot Park update

Good morning all,

I wanted to provide an update to this group regarding a few issues reported at Depot this morning from the testing site folks. There were a few campers blocking the front and back entrances to the Freight building where the bus is supposed to park. The testing staff made contact asking them to move so they could access the area. They did contact PD as well who came out to the site. The folks were moving along when PD arrived and the testing site was able to operate although a little later than their first scheduled appointments. It would be ideal to have a walk-through of the site in the mornings around 7:00 am to ensure the area is accessible for the testing staff. The individual camped by the back entrance, they also observed trying to lower the windows of some vehicles and gain access. He was not part of the camp and left the site.

Also, the parking lot has had several vehicles parked overnight in the far lane. The testing staff are able to utilize the 5 parking spots they are paying for in their license agreement. After that, the spots are all full. My understanding is we were not designating any parking spots for vehicles from the camping site. Please let me know if that has changed. I've included a photo of one vehicle in particular that is currently taking up two spots. Is there any way to make contact with the owners of the vehicles to open up the parking spaces for people coming for testing or to use the soccer field?



Thank you all. I appreciate you help addressing these issues.

Best,

Rachel

Rachel Kaufman
Recreation Superintendent
City of Santa Cruz Parks and Recreation
(831) 420-5272



Parks & Recreation Mission:

To provide quality public spaces and experiences that build a healthy community, foster equity, and better the environment.

Julia Wood

From: Tony Elliot
Sent: Wednesday, January 19, 2022 5:35 PM
To: Travis Beck; Rachel Kaufman
Cc: Lindsay Bass
Subject: Fwd: Depot Park

FYI - Thank you and please pass along to your teams!!

Tony Elliot

Director
Santa Cruz Parks & Recreation Department
[323 Church Street Santa Cruz, CA 95060](https://www.cityofsantacruz.com/323-Church-Street-Santa-Cruz-CA-95060)
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[Fall registration is open](#) - Ask a friend to take a class this fall!



Begin forwarded message:

From: Matt Huffaker <mhuffaker@cityofsantacruz.com>
Date: January 19, 2022 at 5:30:41 PM PST
To: Bernie Escalante <bescalante@cityofsantacruz.com>, Lee Butler <lbutler@cityofsantacruz.com>, Larry Imwalle <limwalle@cityofsantacruz.com>, Megan Bunch <mbunch@cityofsantacruz.com>, Tony Elliot <telliott@cityofsantacruz.com>, Mark Dettle <mdettle@cityofsantacruz.com>
Cc: Laura Schmidt <LSchmidt@cityofsantacruz.com>, Elizabeth Smith <esmith@cityofsantacruz.com>
Subject: Depot Park

Team,

I just wanted to drop a quick note to express my gratitude for the excellent work and huge lift that went into the demobilization of Depot Park temp encampment. I ran by the site during my run today, and the parking lot looked brand new. Please pass along my appreciation to all those involved.

Matt

Matt Huffaker
City Manager
City of Santa Cruz
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831-420-5010

