

## Julia Wood

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**From:** Tony Elliot  
**Sent:** Wednesday, December 15, 2021 4:16 PM  
**To:** dl\_PK\_Supervisors; Betsy Powers; Corinna Harrison; Catherine Green  
**Subject:** Homeless Camp Locations and Near-Term Strategy

**Importance:** High

Parks and Recreation team -

As you may be aware, a number of unsheltered individuals were displaced from the San Lorenzo Park benchlands on Monday as a result of the heavy rain and flooding. These individuals were moved, in the emergency response, to the River-Front St. parking garage to temporarily get out of harm's way. Fortunately, the river did not crest the benchlands area north of the pedestrian bridge. Nevertheless, with flooding still a risk especially in the south section of the benchlands, the group at the parking garage will not be able to return to San Lorenzo Park. They will be relocated to Depot Park parking lot effective Thursday 12/16 and are expected to remain there at least for a couple weeks and possibly longer as new shelters open up after the first of the year at 1220 River St. and the Armory. Here are the key details:

Depot Park site:

- Approx. 30-40 people will move from the garage to Depot Park parking lot (south lot) on Thurs. 12/16 starting at 8:00am.
- Parks, Public Works Parking, and City Manager's office will facilitate the move
- Hygiene stations and portable toilets will be brought in to Depot Park
- The County's COVID testing site will remain at Depot Park Freight Building/mobile testing site. Access will remain available into the parking lot to the testing site
- SCPD will be routinely and actively patrolling the park

Broader context:

- 150 or more people remain in the benchlands. The City Council directed that the benchlands camp close, but this does not have a timeline and will almost certainly occur in the new year once a new site has been identified.
- Per direction of the City Manager and supported by Parks & Rec, upper San Lorenzo Park is not a permissible location for the benchlands camp to relocate. SCPD is actively enforcing this area to ensure new camps do not become established in the upper park area. It is worth noting, that exceptions were made to this rule especially on Monday when flood waters were rising and people needed to move quickly.
- Fire made contact with benchland campers today to make them aware of expected storms next week. They will continue outreach.
- The City's homelessness team (Lee Butler, Larry Imwalle, Megan Bunch) are solidifying new shelter options as well as RV safe parking locations, and will be able to open these in the new year to provide relief to those living outdoors.
- Given the persistence of rain in the forecast, City staff are also in contact with the County about a possible indoor shelter location.

Communications:

- The flooding of the benchlands camp has received considerable media attention
- If you receive inquiries related generally to homelessness, please contact Larry Imwalle. If they are the public or media needing information, please contact Elizabeth Smith. Of course, please lean on your Supervisor with questions and feel free to reach me directly as well.

Thank you,

**Tony Elliot**

Director

Santa Cruz Parks & Recreation Department

323 Church Street Santa Cruz, CA 95060

Office 831.420.5366

Cell: 831.421.1872

Fax: 831.420.5271



## Julia Wood

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**From:** Heather Sawyer  
**Sent:** Thursday, December 16, 2021 8:13 AM  
**To:** Filipina Warren; Lee Butler  
**Cc:** Megan Bunch; Larry Imwalle; Steve Gomez; Cassie Bronson; Elizabeth Smith; Jenna Wilson; Reina Romero; Brandon Lima; Jose Garcia PD; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Tim Shields; Mark Dettle; Rachel Kaufman; Jon Bush  
**Subject:** RE: Updates for move to Depot Park  
**Attachments:** Depot Layout.pdf

Here's a quick layout of Depot lot. I'm heading out now to CVS with crew and meet up with Gomez's crew.

Heather

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**From:** Filipina Warren <[fwarren@cityofsantacruz.com](mailto:fwarren@cityofsantacruz.com)>  
**Sent:** Thursday, December 16, 2021 8:02 AM  
**To:** Heather Sawyer <[hsawyer@cityofsantacruz.com](mailto:hsawyer@cityofsantacruz.com)>; Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>  
**Cc:** Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>; Larry Imwalle <[LImwalle@cityofsantacruz.com](mailto:LImwalle@cityofsantacruz.com)>; Steve Gomez <[sgomez@cityofsantacruz.com](mailto:sgomez@cityofsantacruz.com)>; Cassie Bronson <[cbronson@abc-law.com](mailto:cbronson@abc-law.com)>; Elizabeth Smith <[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>; Jenna Wilson <[jwilson@cityofsantacruz.com](mailto:jwilson@cityofsantacruz.com)>; Reina Romero <[rromero@cityofsantacruz.com](mailto:rromero@cityofsantacruz.com)>; Brandon Lima <[BLima@cityofsantacruz.com](mailto:BLima@cityofsantacruz.com)>; Jose Garcia PD <[jgarcia@cityofsantacruz.com](mailto:jgarcia@cityofsantacruz.com)>; Brian Borguno <[bborguno@cityofsantacruz.com](mailto:bborguno@cityofsantacruz.com)>; Chris Berry <[cberry@cityofsantacruz.com](mailto:cberry@cityofsantacruz.com)>; Travis Beck <[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>; Daniel Gutgesell <[dgutgesell@cityofsantacruz.com](mailto:dgutgesell@cityofsantacruz.com)>; Tim Shields <[tshields@cityofsantacruz.com](mailto:tshields@cityofsantacruz.com)>; Mark Dettle <[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>; Rachel Kaufman <[rkaufman@cityofsantacruz.com](mailto:rkaufman@cityofsantacruz.com)>  
**Subject:** RE: Updates for move to Depot Park

I just left a message with Jessi to check on availability of tents and get a count.

Yes – Mike L is moving 4 water barriers and as many barricades as possible to Depot Park. ETA is around 830am to set up.

Filipina Warren  
Public Works Operations Manager  
831-420-5559

Hours: Monday – Thursday 7am-4:30, Friday 7am-3:30pm and off every other Friday

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**From:** Heather Sawyer <[hsawyer@cityofsantacruz.com](mailto:hsawyer@cityofsantacruz.com)>  
**Sent:** Thursday, December 16, 2021 7:57 AM  
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<[rkaufman@cityofsantacruz.com](mailto:rkaufman@cityofsantacruz.com)>

**Subject:** RE: Updates for move to Depot Park

Great, I know of at least 3 folks who have asked.

A dumpster will be dropped at RFG (River Front Garage) on the ground floor, levee side this morning and a dumpster will be dropped in Lot 25 (Depot) too.

Mike (Traffic Maintenance) is collecting some barriers we can get our hands on and delivering to Lot 25 this morning.

I was just in Lot 25 and folks are already showing up. These are folks I recognize from RFG. Do they need to return to RFG or can we work both locations and keep an update by phone or occupancy?

Thanks  
Heather

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**From:** Rachel Kaufman <[rkaufman@cityofsantacruz.com](mailto:rkaufman@cityofsantacruz.com)>

**Sent:** Thursday, December 16, 2021 7:51 AM

**To:** Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>

**Cc:** Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>; Larry Imwalle <[LImwalle@cityofsantacruz.com](mailto:LImwalle@cityofsantacruz.com)>; Steve Gomez <[sgomez@cityofsantacruz.com](mailto:sgomez@cityofsantacruz.com)>; Heather Sawyer <[hsawyer@cityofsantacruz.com](mailto:hsawyer@cityofsantacruz.com)>; Cassie Bronson <[cbronson@abc-law.com](mailto:cbronson@abc-law.com)>; Elizabeth Smith <[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>; Jenna Wilson <[jwilson@cityofsantacruz.com](mailto:jwilson@cityofsantacruz.com)>; Reina Romero <[rromero@cityofsantacruz.com](mailto:rromero@cityofsantacruz.com)>; Brandon Lima <[BLima@cityofsantacruz.com](mailto:BLima@cityofsantacruz.com)>; Jose Garcia PD <[jgarcia@cityofsantacruz.com](mailto:jgarcia@cityofsantacruz.com)>; Brian Borguno <[bborguno@cityofsantacruz.com](mailto:bborguno@cityofsantacruz.com)>; Chris Berry <[cberry@cityofsantacruz.com](mailto:cberry@cityofsantacruz.com)>; Travis Beck <[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>; Daniel Gutgesell <[dgutgesell@cityofsantacruz.com](mailto:dgutgesell@cityofsantacruz.com)>; Filipina Warren <[fwarren@cityofsantacruz.com](mailto:fwarren@cityofsantacruz.com)>; Tim Shields <[tshields@cityofsantacruz.com](mailto:tshields@cityofsantacruz.com)>; Mark Dettle <[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>

**Subject:** Re: Updates for move to Depot Park

Good morning all - Before purchasing tents you can check with Jessi Bond at the Civic. She mentioned they may have tents at the Civic from the shelter.

Rachel

Sent from my iPhone

On Dec 16, 2021, at 12:36 AM, Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)> wrote:

Hi,

Hopefully the last one from me tonight! Megan pointed out and it's worth sharing that participants will need to agree to the rules before we move all of their gear to Depot Park.

Thanks all,  
Lee

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**From:** Lee Butler

**Sent:** Thursday, December 16, 2021 12:00 AM

**To:** Megan Bunch; Larry Imwalle

**Cc:** Heather Sawyer; Cassie Bronson; Elizabeth Smith; Jenna Wilson; Reina Romero; Brandon Lima; Jose Garcia PD; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Filipina Warren; Tim Shields; Steve

Gomez; Mark Dettle; Rachel Kaufman

**Subject:** RE: Updates for move to Depot Park

Thanks, Megan. Let's get a report from United Site Services in the morning, and if they can't deliver early tomorrow, whatever the team wants to do to have restrooms available is fine.

I've attached the participation agreement document that each camper will need to sign. This document can be amended by the City at any point, so if any of you are experiencing issues with the rules not working for what we're trying to achieve/maintain, we can update them accordingly.

At our 3:00 check-in tomorrow, we'll need to talk through an enforcement plan for the rules.

Thanks everyone,  
Lee

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**From:** Megan Bunch

**Sent:** Wednesday, December 15, 2021 10:23 PM

**To:** Lee Butler; Larry Imwalle

**Cc:** Heather Sawyer; Cassie Bronson; Elizabeth Smith; Jenna Wilson; Reina Romero; Brandon Lima; Jose Garcia PD; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Filipina Warren; Tim Shields; Steve Gomez; Mark Dettle; Rachel Kaufman

**Subject:** RE: Updates for move to Depot Park

The units we moved from Benchlands to River Garage are in horrible shape and, to my knowledge, have not been serviced in the last couple of days. They will not be suitable for transport to Depot. I suggest using the brick and mortar restrooms in the short term.

Megan

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**From:** Lee Butler

**Sent:** Wednesday, December 15, 2021 9:47 PM

**To:** Larry Imwalle

**Cc:** Heather Sawyer; Cassie Bronson; Elizabeth Smith; Megan Bunch; Jenna Wilson; Reina Romero; Brandon Lima; Jose Garcia PD; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Filipina Warren; Tim Shields; Steve Gomez; Mark Dettle; Rachel Kaufman

**Subject:** RE: Updates for move to Depot Park

Thanks for these updates, Larry. I believe our Parks team moved the porta-potties to the River St. Garage. We could move those again, or we could see about opening the bathrooms at Depot Park to bridge the gap. I'm thinking the Parks crew will prefer the former if United Site Services can't deliver tomorrow.

Thanks,  
Lee

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**From:** Larry Imwalle

**Sent:** Wednesday, December 15, 2021 8:41 PM

**To:** Lee Butler

**Cc:** Heather Sawyer; Cassie Bronson; Elizabeth Smith; Megan Bunch; Jenna Wilson; Reina Romero; Brandon Lima; Jose Garcia PD; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Filipina Warren; Tim Shields; Steve Gomez; Mark Dettle; Rachel Kaufman

**Subject:** Re: Updates for move to Depot Park

Hi everyone,

Thank you for the updates on Depot Park. My updates include:

I contacted United Site Services to deliver new (rather than relocating) 3 porta's & hand washing stations to the Depot Park site. They said that they can deliver Friday. I replied that we need them on site tomorrow, and asked what option a we have to make that happen. I have not heard back yet. So, at the moment, we need solution for tomorrow if United Site Services can't deliver until Friday. Thoughts on options?

Transportation for people from River Front garage to Depot South is lined up. We have a van from PW (thank you Filipina & Lily!), and David our driver. We will pick up around 800a and be at River Front by 830a.

Thank you all for all your efforts!

Best,

Larry  
Sent from my iPhone

On Dec 15, 2021, at 8:16 PM, Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)> wrote:

Thanks for this update, Heather, and thanks to all for your quick work on pulling this together!

Here are some responses to your questions:

- *Family* - Yes, with 6 people, let's figure out the best way to provide a larger space for them.
- *Tents* - Cassie prepared a draft set of rules that participants must agree to. That allows people can use their own tents. We did not say anything about the city providing tents or requiring that people reside in city-issued tents, as has been the case in some other locations. I biked through this evening and counted about 36 tents in the garage – though not all of them were in good shape. If someone shows up at the Depot Park and doesn't have a tent, then we can purchase one from Costco or Outdoor World. I think we should be judicious about how we get this news out, as many of the tents appeared to be fine.
- *Belongings* - Yes, we will want to be clear about space constraints and rules. The draft speaks to tidiness and also states: **"Participant shall keep all of their belongings within the area assigned by the City. The exterior of each site must be kept reasonably clean and free of excess belongings and refuse. No more than 1 bicycle is permitted per participant."** We'll get the final doc out to everyone ASAP. (One pending issue is remaining.)

Let's stay in communication for any questions/issues.

Thanks,

**Lee Butler**, AICP, LEED AP  
Deputy City Manager /  
Director of Planning, Community Development, & Homelessness Response

<image001.png>

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**From:** Heather Sawyer

**Sent:** Wednesday, December 15, 2021 6:09 PM

**To:** Cassie Bronson <[cbronson@abc-law.com](mailto:cbronson@abc-law.com)>; Elizabeth Smith <[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>; Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>; Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>; Jenna Wilson <[jwilson@cityofsantacruz.com](mailto:jwilson@cityofsantacruz.com)>; Reina Romero <[rromero@cityofsantacruz.com](mailto:rromero@cityofsantacruz.com)>; Brandon Lima <[BLima@cityofsantacruz.com](mailto:BLima@cityofsantacruz.com)>; Larry Imwalle <[LImwalle@cityofsantacruz.com](mailto:LImwalle@cityofsantacruz.com)>; Jose Garcia PD <[jgarcia@cityofsantacruz.com](mailto:jgarcia@cityofsantacruz.com)>; Brian Borguno <[bborguno@cityofsantacruz.com](mailto:bborguno@cityofsantacruz.com)>; Chris Berry <[cberry@cityofsantacruz.com](mailto:cberry@cityofsantacruz.com)>; Travis Beck <[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>; Daniel Gutgesell <[dgutgesell@cityofsantacruz.com](mailto:dgutgesell@cityofsantacruz.com)>; Filipina Warren <[fwarren@cityofsantacruz.com](mailto:fwarren@cityofsantacruz.com)>; Tim Shields <[tshields@cityofsantacruz.com](mailto:tshields@cityofsantacruz.com)>; Steve Gomez <[sgomez@cityofsantacruz.com](mailto:sgomez@cityofsantacruz.com)>; Mark Dettle <[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>; Rachel Kaufman <[rkaufman@cityofsantacruz.com](mailto:rkaufman@cityofsantacruz.com)>

**Subject:** Updates for move

Good Evening Folks

- Filipina and I met out at Lot 25/Depot and marked out the area we will be using. Spaces to be kept empty/clear are noted with pink X's. We even marked out tent areas in the middle. There may be some adjustments, but it is a great start. We were getting rained on after a bit and wet ground doesn't care for the marking paint, but it worked. My crew brought out barricades/caution tape and closed up the perimeter to the area. It gets windy out there right now, so we had to use sandbags to keep the barricades upright. Filipina's crew will work on getting whatever they have on hand as far as more solid barricades/k rails tomorrow morning.
- I'm trying to put together a spreadsheet and map out the area asap. I may have it completed tonight or finish it up when I return tomorrow morning and send it out to all of you.
- Still need to d
- We plan to put the portos and dumpster in the spaces next to the sandpile. I'm hoping it can all fit in that space, at least the portos and I can find another spot for the dumpster. I'll reach out to sanitation first thing, Daniel!
- Jenna met up with Chris at River Front with the notifications and I followed up after Lot 25 prep. They gave out 42 notifications. Some folks were on board and others not happy about moving around again.

Some questions from folks in River Front:

- Becky asked about space since there are 6 of them in her family, Aunt, 3 yr old, 11 yr old, 15 yr old and one looks about 18. I don't see why we wouldn't give the

family two of the spaces, especially since some will have only one person in a space.

- Michael Miller's tent was destroyed in the storm. Will there be tents for those who don't currently have one?
- Some still have stuff at San Lo and plan on running over there tomorrow to get anything of value. Definitely need to make sure they know not everything can go.

There were more folks there than yesterday afternoon and it definitely needs a good pressure washing already. Lots of trash, but we'll get that taken care of tomorrow. Some folks keep lighting small fires and at least one dog wandered off this evening and folks were on the first floor chasing it around. One of business owners notified our parking attendant that one of her employees had her car broken into on the 3<sup>rd</sup> floor today. PD was being notified to create a police report, our usual process.

Kind Regards,

*Heather Sawyer*

Heather Sawyer, Superintendent of Parking Services

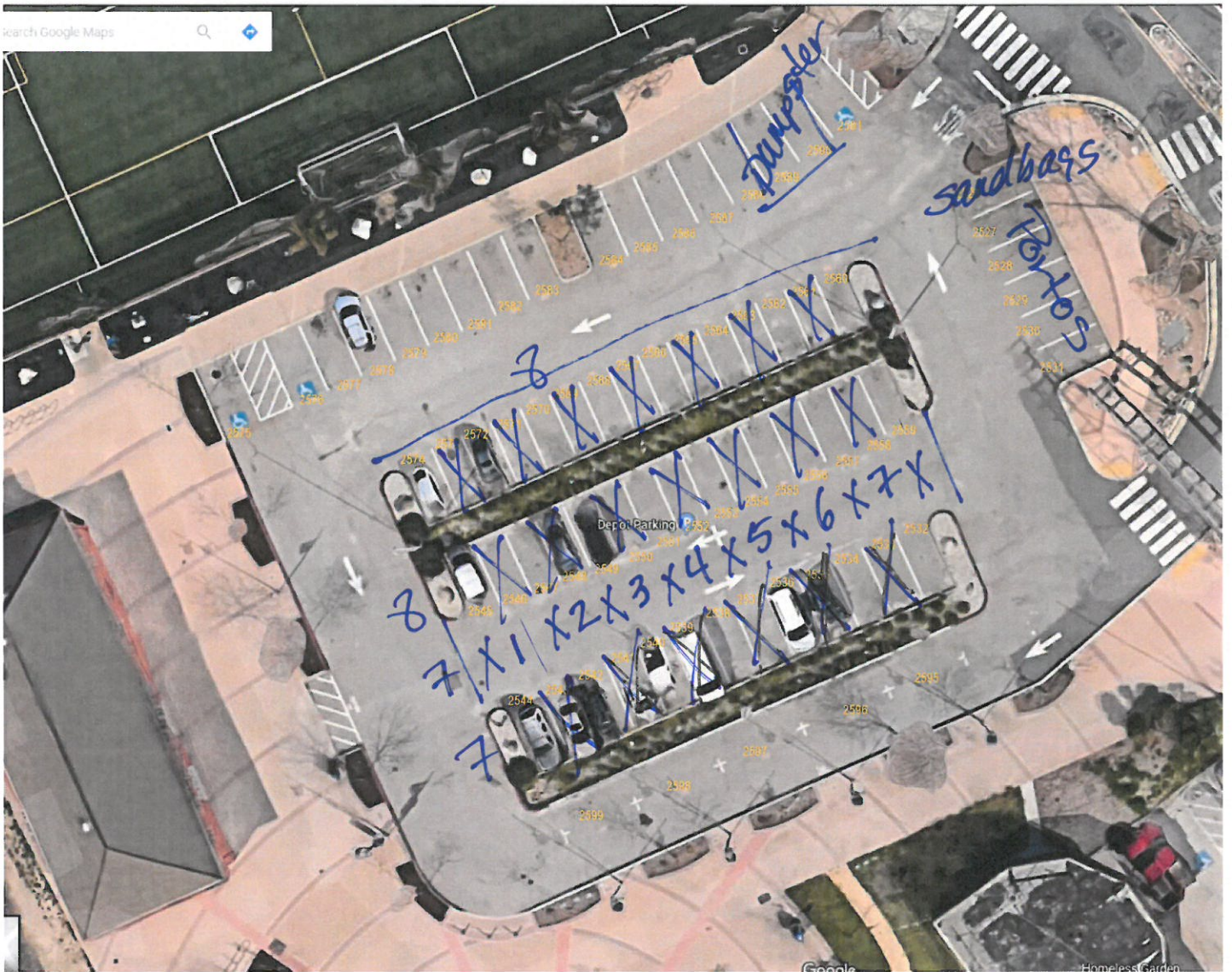
City of Santa Cruz

831-420-5114

[hsawyer@cityofsantacruz.com](mailto:hsawyer@cityofsantacruz.com)

[www.cityofsantacruz.com](http://www.cityofsantacruz.com)





30 spaces

## Julia Wood

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**Sent:** Thursday, December 16, 2021 8:57 AM  
**To:** Filipina Warren; Heather Sawyer; Megan Bunch; Larry Imwalle; Steve Gomez; Cassie Bronson; Elizabeth Smith; Jenna Wilson; Reina Romero; Brandon Lima; Jose Garcia PD; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Tim Shields; Mark Dettle; Rachel Kaufman  
**Subject:** RE: Updates for move to Depot Park  
**Attachments:** Update on Benchlands and River St. Garage

FYI, attached are the updates/talking points that Elizabeth sent to the Council.

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**Sent:** Thursday, December 16, 2021 8:13 AM  
**To:** Filipina Warren <[fwarren@cityofsantacruz.com](mailto:fwarren@cityofsantacruz.com)>  
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**Subject:** Re: Updates for move to Depot Park

Good Morning!

Heather, if they're from RFG, we can let them stay at Depot. We will need to have someone at both ends. Megan is going to be at the garage. She's helping pick up the van now. She's coordinating with Chris and/or Jer for the Depot intake.

Thanks for the updates, Filipina.

Go team!

Sent from my iPhone

On Dec 16, 2021, at 8:02 AM, Filipina Warren <[fwarren@cityofsantacruz.com](mailto:fwarren@cityofsantacruz.com)> wrote:

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**Sent:** Thursday, December 16, 2021 7:51 AM

**To:** Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>

**Cc:** Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>; Larry Imwalle <[LImwalle@cityofsantacruz.com](mailto:LImwalle@cityofsantacruz.com)>; Steve Gomez <[sgomez@cityofsantacruz.com](mailto:sgomez@cityofsantacruz.com)>; Heather Sawyer <[hsawyer@cityofsantacruz.com](mailto:hsawyer@cityofsantacruz.com)>; Cassie Bronson <[cbronson@abc-law.com](mailto:cbronson@abc-law.com)>; Elizabeth Smith <[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>; Jenna Wilson <[jwilson@cityofsantacruz.com](mailto:jwilson@cityofsantacruz.com)>; Reina Romero <[rromero@cityofsantacruz.com](mailto:rromero@cityofsantacruz.com)>; Brandon Lima <[BLima@cityofsantacruz.com](mailto:BLima@cityofsantacruz.com)>; Jose Garcia PD <[jgarcia@cityofsantacruz.com](mailto:jgarcia@cityofsantacruz.com)>; Brian Borguno <[bborguno@cityofsantacruz.com](mailto:bborguno@cityofsantacruz.com)>; Chris Berry <[cberry@cityofsantacruz.com](mailto:cberry@cityofsantacruz.com)>; Travis Beck <[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>; Daniel Gutgesell <[dgutgesell@cityofsantacruz.com](mailto:dgutgesell@cityofsantacruz.com)>; Filipina Warren <[fwarren@cityofsantacruz.com](mailto:fwarren@cityofsantacruz.com)>; Tim Shields <[tshields@cityofsantacruz.com](mailto:tshields@cityofsantacruz.com)>; Mark Dettle <[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>

**Subject:** Re: Updates for move to Depot Park

Good morning all - Before purchasing tents you can check with Jessi Bond at the Civic. She mentioned they may have tents at the Civic from the shelter.

Rachel

Sent from my iPhone

On Dec 16, 2021, at 12:36 AM, Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)> wrote:

Hi,

Hopefully the last one from me tonight! Megan pointed out and it's worth sharing that participants will need to agree to the rules before we move all of their gear to Depot Park.

Thanks all,  
Lee

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**From:** Lee Butler  
**Sent:** Thursday, December 16, 2021 12:00 AM  
**To:** Megan Bunch; Larry Imwalle  
**Cc:** Heather Sawyer; Cassie Bronson; Elizabeth Smith; Jenna Wilson; Reina Romero; Brandon Lima; Jose Garcia PD; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Filipina Warren; Tim Shields; Steve Gomez; Mark Dettle; Rachel Kaufman  
**Subject:** RE: Updates for move to Depot Park

Thanks, Megan. Let's get a report from United Site Services in the morning, and if they can't deliver early tomorrow, whatever the team wants to do to have restrooms available is fine.

I've attached the participation agreement document that each camper will need to sign. This document can be amended by the City at any point, so if any of you are experiencing issues with the rules not working for what we're trying to achieve/maintain, we can update them accordingly.

At our 3:00 check-in tomorrow, we'll need to talk through an enforcement plan for the rules.

Thanks everyone,  
Lee

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**From:** Megan Bunch  
**Sent:** Wednesday, December 15, 2021 10:23 PM  
**To:** Lee Butler; Larry Imwalle  
**Cc:** Heather Sawyer; Cassie Bronson; Elizabeth Smith; Jenna Wilson; Reina Romero; Brandon Lima; Jose Garcia PD; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Filipina Warren; Tim Shields; Steve Gomez; Mark Dettle; Rachel Kaufman  
**Subject:** RE: Updates for move to Depot Park

The units we moved from Benchlands to River Garage are in horrible shape and, to my knowledge, have not been serviced in the last couple of days. They will not be suitable for transport to Depot. I suggest using the brick and mortar restrooms in the short term.

Megan

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**From:** Lee Butler  
**Sent:** Wednesday, December 15, 2021 9:47 PM  
**To:** Larry Imwalle

**Cc:** Heather Sawyer; Cassie Bronson; Elizabeth Smith; Megan Bunch; Jenna Wilson; Reina Romero; Brandon Lima; Jose Garcia PD; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Filipina Warren; Tim Shields; Steve Gomez; Mark Dettle; Rachel Kaufman

**Subject:** RE: Updates for move to Depot Park

Thanks for these updates, Larry. I believe our Parks team moved the porta-potties to the River St. Garage. We could move those again, or we could see about opening the bathrooms at Depot Park to bridge the gap. I'm thinking the Parks crew will prefer the former if United Site Services can't deliver tomorrow.

Thanks,  
Lee

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**From:** Larry Imwalle

**Sent:** Wednesday, December 15, 2021 8:41 PM

**To:** Lee Butler

**Cc:** Heather Sawyer; Cassie Bronson; Elizabeth Smith; Megan Bunch; Jenna Wilson; Reina Romero; Brandon Lima; Jose Garcia PD; Brian Borguno; Chris Berry; Travis Beck; Daniel Gutgesell; Filipina Warren; Tim Shields; Steve Gomez; Mark Dettle; Rachel Kaufman

**Subject:** Re: Updates for move to Depot Park

Hi everyone,

Thank you for the updates on Depot Park. My updates include:

I contacted United Site Services to deliver new (rather than relocating) 3 porto's & hand washing stations to the Depot Park site. They said that they can deliver Friday. I replied that we need them on site tomorrow, and asked what option a we have to make that happen. I have not heard back yet. So, at the moment, we need solution for tomorrow if United Site Services can't deliver until Friday. Thoughts on options?

Transportation for people from River Front garage to Depot South is lined up. We have a van from PW (thank you Filipina & Lily!), and David our driver. We will pick up around 800a and be at River Front by 830a.

Thank you all for all your efforts!

Best,

Larry  
Sent from my iPhone

On Dec 15, 2021, at 8:16 PM, Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)> wrote:

Thanks for this update, Heather, and thanks to all for your quick work on pulling this together!

Here are some responses to your questions:

- *Family* - Yes, with 6 people, let's figure out the best way to provide a larger space for them.
- *Tents* - Cassie prepared a draft set of rules that participants must agree to. That allows people can use their own tents. We did not say anything about the city providing tents or requiring that people reside in city-issued tents, as has been the case in some other locations. I biked through this evening and counted about 36 tents in the garage – though not all of them were in good shape. If someone shows up at the Depot Park and doesn't have a tent, then we can purchase one from Costco or Outdoor World. I think we should be judicious about how we get this news out, as many of the tents appeared to be fine.
- *Belongings* - Yes, we will want to be clear about space constraints and rules. The draft speaks to tidiness and also states: "Participant shall keep all of their belongings within the area assigned by the City. The exterior of each site must be kept reasonably clean and free of excess belongings and refuse. **No more than 1 bicycle is permitted per participant.**" We'll get the final doc out to everyone ASAP. (One pending issue is remaining.)

Let's stay in communication for any questions/issues.

Thanks,

**Lee Butler**, AICP, LEED AP

Deputy City Manager /

Director of Planning, Community Development, & Homelessness Response

809 Center Street, Room 107 | Santa Cruz, CA 95060

Main: 831-420-5110 | Direct: 831-420-5103

<image001.png>

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**From:** Heather Sawyer

**Sent:** Wednesday, December 15, 2021 6:09 PM

**To:** Cassie Bronson <[cbronson@abc-law.com](mailto:cbronson@abc-law.com)>; Elizabeth Smith

<[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>; Megan Bunch

<[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>; Lee Butler

<[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>; Jenna Wilson

<[jwilson@cityofsantacruz.com](mailto:jwilson@cityofsantacruz.com)>; Reina Romero

<[rromero@cityofsantacruz.com](mailto:rromero@cityofsantacruz.com)>; Brandon Lima

<[BLima@cityofsantacruz.com](mailto:BLima@cityofsantacruz.com)>; Larry Imwalle

<[LImwalle@cityofsantacruz.com](mailto:LImwalle@cityofsantacruz.com)>; Jose Garcia PD

<[jgarcia@cityofsantacruz.com](mailto:jgarcia@cityofsantacruz.com)>; Brian Borguno

<[bborguno@cityofsantacruz.com](mailto:bborguno@cityofsantacruz.com)>; Chris Berry

<[cberry@cityofsantacruz.com](mailto:cberry@cityofsantacruz.com)>; Travis Beck

<[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>; Daniel Gutgesell

<[dgutgesell@cityofsantacruz.com](mailto:dgutgesell@cityofsantacruz.com)>; Filipina Warren

<[fwarren@cityofsantacruz.com](mailto:fwarren@cityofsantacruz.com)>; Tim Shields

<[tshields@cityofsantacruz.com](mailto:tshields@cityofsantacruz.com)>; Steve Gomez

<[sgomez@cityofsantacruz.com](mailto:sgomez@cityofsantacruz.com)>; Mark Dettle

<[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>; Rachel Kaufman

[<rkaufman@cityofsantacruz.com>](mailto:rkaufman@cityofsantacruz.com)

**Subject:** Updates for move

Good Evening Folks

- Filipina and I met out at Lot 25/Depot and marked out the area we will be using. Spaces to be kept empty/clear are noted with pink X's. We even marked out tent areas in the middle. There may be some adjustments, but it is a great start. We were getting rained on after a bit and wet ground doesn't care for the marking paint, but it worked. My crew brought out barricades/caution tape and closed up the perimeter to the area. It gets windy out there right now, so we had to use sandbags to keep the barricades upright. Filipina's crew will work on getting whatever they have on hand as far as more solid barricades/k rails tomorrow morning.
- I'm trying to put together a spreadsheet and map out the area asap. I may have it completed tonight or finish it up when I return tomorrow morning and send it out to all of you.
- Still need to d
- We plan to put the portos and dumpster in the spaces next to the sandpile. I'm hoping it can all fit in that space, at least the portos and I can find another spot for the dumpster. I'll reach out to sanitation first thing, Daniel!
- Jenna met up with Chris at River Front with the notifications and I followed up after Lot 25 prep. They gave out 42 notifications. Some folks were on board and others not happy about moving around again.

Some questions from folks in River Front:

- Becky asked about space since there are 6 of them in her family, Aunt, 3 yr old, 11 yr old, 15 yr old and one looks about 18. I don't see why we wouldn't give the family two of the spaces, especially since some will have only one person in a space.
- Michael Miller's tent was destroyed in the storm. Will there be tents for those who don't currently have one?
- Some still have stuff at San Lo and plan on running over there tomorrow to get anything of value. Definitely need to make sure they know not everything can go.

There were more folks there than yesterday afternoon and it definitely needs a good pressure washing already. Lots of trash, but we'll get that taken care of tomorrow. Some folks keep lighting small fires and at least one dog wandered off this evening and folks were on the first floor chasing it around. One of business owners notified our parking attendant that one of her employees had her car broken into on the 3<sup>rd</sup> floor today. PD was being notified to create a police report, our usual process.

Kind Regards,

*Heather Sawyer*

Heather Sawyer, Superintendent of Parking Services

City of Santa Cruz

831-420-5114

[hsawyer@cityofsantacruz.com](mailto:hsawyer@cityofsantacruz.com)

[www.cityofsantacruz.com](http://www.cityofsantacruz.com)



## Julia Wood

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**From:** Parks and Rec  
**Sent:** Friday, December 17, 2021 9:40 AM  
**To:** Travis Beck  
**Subject:** FW: Homeless Camp Locations and Near-Term Strategy

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**From:** Gillian Greensite [mailto:gilliangreensite@gmail.com]  
**Sent:** Friday, December 17, 2021 9:20 AM  
**To:** Parks and Rec <parksandrec@cityofsantacruz.com>  
**Cc:** Jane Mio <jmio@earthlink.net>; J.M. Brown <jammbrown@gmail.com>  
**Subject:** Re: Homeless Camp Locations and Near-Term Strategy

Tony,

Apparently police are telling businesses and residents near Depot Park that the camp will be there for a few months but your alert says a few weeks. Do you know which timeline is the accurate one?

Gillian

Sent from my iPad

On Dec 16, 2021, at 2:48 PM, Parks and Rec <[parksandrec@cityofsantacruz.com](mailto:parksandrec@cityofsantacruz.com)> wrote:

[For Your Information -](#)

Parks and Recreation Commission

As you may be aware, a number of unsheltered individuals were displaced from the San Lorenzo Park benchlands on Monday as a result of the heavy rain and flooding. These individuals were moved, in the emergency response, to the River-Front St. parking garage to temporarily get out of harm's way. Fortunately, the river did not crest the benchlands area north of the pedestrian bridge. Nevertheless, with flooding still a risk especially in the south section of the benchlands, the group at the parking garage will not be able to return to San Lorenzo Park. They will be relocated to Depot Park parking lot effective Thursday 12/16 and are expected to remain there at least for a couple weeks and possibly longer as new shelters open up after the first of the year at 1220 River St. and the Armory. Here are the key details:

Depot Park site:

- Approx. 30-40 people will move from the garage to Depot Park parking lot (south lot) on Thurs. 12/16 starting at 8:00am.
- Parks, Public Works Parking, and City Manager's office will facilitate the move
- Hygiene stations and portable toilets will be brought in to Depot Park
- The County's COVID testing site will remain at Depot Park Freight Building/mobile testing site. Access will remain available into the parking lot to the testing site
- SCPD will be routinely and actively patrolling the park

Broader context:

- 150 or more people remain in the benchlands. The City Council directed that the benchlands camp close, but this does not have a timeline and will almost certainly occur in the new year once a new site has been identified.
- Per direction of the City Manager and supported by Parks & Rec, upper San Lorenzo Park is not a permissible location for the benchlands camp to relocate. SCPD is actively enforcing this area to ensure new camps do not become established in the upper park area. It is worth noting, that exceptions were made to this rule especially on Monday when flood waters were rising and people needed to move quickly.
- Fire made contact with benchland campers today to make them aware of expected storms next week. They will continue outreach.
- The City's homelessness team (Lee Butler, Larry Imwalle, Megan Bunch) are solidifying new shelter options as well as RV safe parking locations, and will be able to open these in the new year to provide relief to those living outdoors.
- Given the persistence of rain in the forecast, City staff are also in contact with the County about a possible indoor shelter location.

Communications:

- The flooding of the benchlands camp has received considerable media attention
- If you receive inquiries related generally to homelessness, please contact Larry Imwalle. If they are the public or media needing information, please contact Elizabeth Smith. Of course, please lean on your Supervisor with questions and feel free to reach me directly as well.

Thank you,

**Tony Elliot**

Director

Santa Cruz Parks & Recreation Department

323 Church Street Santa Cruz, CA 95060

Office 831.420.5366

Cell: 831.421.1872

Fax: 831.420.5271



## Julia Wood

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**From:** Heather Sawyer  
**Sent:** Friday, December 17, 2021 10:33 AM  
**To:** Elizabeth Smith; Lee Butler; Travis Beck; Megan Bunch; Larry Imwalle; Jose Garcia PD; Jon Bush; Rosemary Menard; Tim Shields; Tony Elliot; Filipina Warren; Mark Dettle; Brian Borguno  
**Cc:** Blake Woessner; Steve Gomez; Angel Rocha; Robert Regalado; Lori McCammon  
**Subject:** My Appreciation

Before I give any other updates for yesterday's move from River Front Garage I first need to share my experience with our crews and the community we assisted.

The day to day operations in the field for all of us can be wearing at times, but I regularly remind my crews to not lose their **humanity** when it feels like it's all just too much and seems like there is no change to the circumstances they see everyday in the field. Over the past 24 years working in Parking Services, I've have experienced on numerous occasions the positive attitudes, comradery, and can do spirit working with our fellow crew members and yesterday was no exception.

I wasn't sure what to expect when we arrived at River Front Thursday morning, and didn't know I'd be the city staff person coordinating the effort to get folks and their belongings from A to B, but I'm always up for a challenge especially when you have the support of so many people involved with the same goal in mind. My gratitude and appreciation all goes to the crew I was honored to work with. We had Parking Maintenance, Parks, PD and CMO Outreach at our end working together. A gal couldn't have asked for a more professional, energetic, joyful, compassionate, patient, and caring group of people. Everyone took my direction with ease as if we had all worked together for years, including the Parks crew who probably had never met me before or at least not worked under my direction. If needed in the future, I'd be honored to run this crew again. I also want to thank Megan for her ongoing communication with me while we tried to meet the needs of the folks moving. Having a chance to be involved on this side has given me a better appreciation of what she and her team struggle with everyday. I have worked with the homeless regularly in my position at the City and on my own time, but this was a different experience for me, and Megan, Chris, Jer and David helped me with the crash course lesson. I would do it again if ever needed.

I also need everyone to know how grateful and appreciative this community we helped communicated to me throughout the day. They couldn't say enough nice things about the crew moving their belongings, cleaning up the area, shuttling them around, and the patience and care they felt from our team. Numerous folks there are also part of the Downtown Streets Team and during their regular Thursday appreciation meeting yesterday, mentioned this team and how hard everyone was working on their behalf. From those in the field to those in the background trying to make the best decisions they can. Our efforts mean a lot to people who are struggling to make it each day even if we don't always get to hear it. Don't lose your humanity, it's all worth it. You may be the one to make a difference in someone's life, but never know it.

This isn't over, there's still more work to be done, but we are up to the task by supporting each other through it.

I want to specifically call out the backbone of yesterday's endeavor the moving and cleaning crews:

**Parking Maintenance**  
Angel Rocha

Robert Regalado  
Russel Jackson  
Adan Hernandez  
Alexis Becerra-Chavez  
George Juarez  
Adam Rocha

**Parks Crew**

Mike Petersen  
Jordan Schoeck  
Brian McNulty  
Manny Escobar  
Ashlee Meehan  
Trevor Griffin  
Francisco Ibarra  
Daniel Sanchez  
Wayne Kihei  
Andrew Jarvis  
John Blevins  
Charlie Gonzalez

...and last but not least people mover extraordinaire, shuttle van driver David.

Kind Regards  
Heather Sawyer, Superintendent of Parking Services  
City of Santa Cruz

## Julia Wood

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**From:** Tony Elliot  
**Sent:** Monday, December 20, 2021 5:31 AM  
**To:** Tony Elliot  
**Subject:** Weekly Update - 12/17/2021

Good morning, Parks & Recreation team -

The City Manager's weekly update is forthcoming. Below you will find weekly Parks & Rec departmental updates for this week. Have a great week and happy holidays!

### Helpful communications/updates:

- **Homelessness.** The City is actively monitoring the coming rains and has continued its communication with unsheltered individuals residing in low lying areas regarding flood risk. Per the National Weather Service (NWS), the rain forecast has decreased slightly for the next week, but SCFD is monitoring. The City will be releasing communications to the media and general public today (Monday) regarding the City's strategy and informational resources. Elizabeth Smith ([esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)) is the City's point of contact.
  - **Depot Park.** Last week, a number of unsheltered individuals were displaced from the San Lorenzo Park benchlands on Monday as a result of the heavy rain and flooding. These individuals were moved, in the emergency response, to the River-Front St. parking garage to temporarily get out of harm's way. They were relocated to Depot Park parking lot effective Thursday 12/16 and are expected to remain there at least for a few weeks and possibly longer as we await newly opened shelter spaces after the first of the year at 1220 River St. and the Armory.
- **COVID.** The COVID mobile testing site has been moved from the Civic Auditorium to the Depot Park and is expected to go through February 25<sup>th</sup>

### Event/Program Updates

- **Activity Guide.** Winter-Spring Activity Guide admin edits are complete and the guide has been posted to the website [here](#)!
- **Clam Chowder Event.** [Clam Chowder Cook Off](#) is back in person this year! The competition will be held at the Boardwalk Feb 26 & 27, 2022. Team registration and event information will be posted soon.
- **Basketball Open Gym.** Shake off the post-holiday fog with basketball open gym from Noon to 1:00pm at KP Arena on Tuesday, January 4<sup>th</sup>! It is open to all City staff and doors open at 11:45am.

### Park/Facility Updates

- **Winter closures.** Here is a summary of anticipated winter closures:
  - **George Washington Grove, Harvey West Ball Fields and DeLaveaga Ball Fields:** Closed Seasonally, December 2021–March 2022
  - **Ken Wormhoudt Skate Park, the Bicycle Trip Bike Park, and Lighthouse Point parking lot:** Open, including Saturday, December 25, 2021. PLEASE NOTE: Brick and mortar restrooms will be closed
  - **DeLaveaga Golf Course:** Open but closed on Saturday, December 25, 2021 (Christmas Day)
  - **DeLaveaga Disc Golf Course Parking Lot:** Open
  - **Teen Center:** Closed Saturday, December 18, 2021–Sunday, January 2, 2022
  - **London Nelson Community Center:** Open Monday–Saturday, 9:30 am–1:30 pm but closed on Saturday, December 25, 2021 (Christmas Day) and Saturday, January 1, 2022 (New Year's Day)
  - **Civic Auditorium:** Closed but open ONLY for Nutcracker performances, December 18–19, 2021
  - **Harvey West Pool:** Closed now through January 2, 2022. Simpkins Swim Center will open on January 3, 2022
  - **Facility or Tree Emergencies:** Dial 9-1-1; Non-emergency line (831) 471-1131
  - **Administration:** Closed Monday, December 20, 2021–Friday, December 31, 2021

- **COVID-19.** The Parks & Recreation Department COVID-19 web page has been updated with Beyond the Blueprint status of our parks, programs and facilities: <https://www.cityofsantacruz.com/government/city-departments/parks-recreation/covid-19>

Thank you,

**Tony Elliot**

Director

Santa Cruz Parks & Recreation Department

323 Church Street Santa Cruz, CA 95060

Office 831.420.5366

Cell: 831.421.1872

Fax: 831.420.5271



## Julia Wood

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**From:** Travis Beck  
**Sent:** Monday, December 20, 2021 2:02 PM  
**To:** Heather Sawyer; Megan Bunch  
**Cc:** Tim Shields; Lee Butler; Mark Dettle; Larry Imwalle; Tony Elliot; Jose Garcia PD; Elizabeth Smith; Rosemary Menard; Filipina Warren; Brian Borguno; Jon Bush; Paul Fortino  
**Subject:** RE: Fencing at Depot evacuation site  
**Attachments:** Electrical shed.jpg

Hi all,

One update and one question:

**Update** – In order to provide electricity access to the campers, Parks staff have opened the electrical panel between the Freight Building and the playground (we had a little help from campers over the weekend) and built a temporary shed over it to help keep things dry and safe (see attached photo). We will work over the next few days to split the door to allow access only to the outlets and not to the breakers. If the panel is abused or damaged we may have to shut it down. We may also have to turn it off during wet weather.

**Question-** Our maintenance staff has suggested providing some sort of syringe kiosk in the camp, as they are already finding loose needles in the area. Larry and team, what do you think?

Happy Monday,  
Travis

---

**From:** Heather Sawyer  
**Sent:** Friday, December 17, 2021 1:29 PM  
**To:** Megan Bunch <mbunch@cityofsantacruz.com>  
**Cc:** Tim Shields <tshields@cityofsantacruz.com>; Lee Butler <lbutler@cityofsantacruz.com>; Mark Dettle <mdettle@cityofsantacruz.com>; Larry Imwalle <LImwalle@cityofsantacruz.com>; Travis Beck <tbeck@cityofsantacruz.com>; Tony Elliot <telliott@cityofsantacruz.com>; Jose Garcia PD <jgarcia@cityofsantacruz.com>; Elizabeth Smith <esmith@cityofsantacruz.com>; Rosemary Menard <RMenard@cityofsantacruz.com>; Filipina Warren <fwarren@cityofsantacruz.com>; Brian Borguno <bborguno@cityofsantacruz.com>; Jon Bush <jbush@cityofsantacruz.com>  
**Subject:** Re: Fencing at Depot evacuation site

After speaking with Mark and Brian, Angel and I will be out there tomorrow morning to install 4ft high orange barrier fence along the u shape. The back opening to the camp will be cut and zip tied shut on one side for emergency easy access.

Heather

Sent from my iPhone

On Dec 17, 2021, at 10:24 AM, Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)> wrote:

Sounds like we need to regroup on this.

Mark/Heather/Brian: Can we hood the meters on Center for testing and block off the whole lot, but for emergency access and the testing van?

Tony/Travis: If we can provide street parking for the testing site will that be acceptable?

Tim: If the "U" in and out of the parking lot is accessible (to emergency vehicles and the testing van only), are you okay with fencing around the evacuation site, knowing that it will impair visibility?

Megan

---

**From:** Heather Sawyer

**Sent:** Friday, December 17, 2021 10:19 AM

**To:** Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>

**Cc:** Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>; Mark Dettle <[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>; Larry Imwalle <[limwalle@cityofsantacruz.com](mailto:limwalle@cityofsantacruz.com)>; Travis Beck <[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>; Tony Elliot <[telliott@cityofsantacruz.com](mailto:telliott@cityofsantacruz.com)>; Jose Garcia PD <[jgarcia@cityofsantacruz.com](mailto:jgarcia@cityofsantacruz.com)>; Elizabeth Smith <[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>; Rosemary Menard <[RMenard@cityofsantacruz.com](mailto:RMenard@cityofsantacruz.com)>; Filipina Warren <[fwarren@cityofsantacruz.com](mailto:fwarren@cityofsantacruz.com)>; Brian Borguno <[bborguno@cityofsantacruz.com](mailto:bborguno@cityofsantacruz.com)>

**Subject:** Re: Fencing at Depot evacuation site

That limits visibility if anyone drives in. I'd rather no park the north end too. We need Fire to help work out the plan. We also need to keep a lane open for covid van, which could be the south entrance, just barricaded so general public don't enter.

I'm off Fridays just sending updates from yesterday. Filipina is off and out of town.

Heather

Sent from my iPhone

On Dec 17, 2021, at 10:08 AM, Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)> wrote:

Just around the evacuation site. Leaving the driveway around the lot and the parking on the north end available.

Megan

---

**From:** Heather Sawyer

**Sent:** Friday, December 17, 2021 10:07 AM

**To:** Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>

**Cc:** Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>; Mark Dettle <[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>; Larry Imwalle <[limwalle@cityofsantacruz.com](mailto:limwalle@cityofsantacruz.com)>;



Travis Beck <[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>; Tony Elliot <[telliott@cityofsantacruz.com](mailto:telliott@cityofsantacruz.com)>;  
Jose Garcia PD <[jgarcia@cityofsantacruz.com](mailto:jgarcia@cityofsantacruz.com)>; Elizabeth Smith  
<[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>; Rosemary Menard <[RMenard@cityofsantacruz.com](mailto:RMenard@cityofsantacruz.com)>;  
Filipina Warren <[fwarren@cityofsantacruz.com](mailto:fwarren@cityofsantacruz.com)>; Brian Borguno  
<[bborguno@cityofsantacruz.com](mailto:bborguno@cityofsantacruz.com)>

**Subject:** Re: Fencing at Depot evacuation site

We're talking entire perimeter of the parking lot?

Heather

Sent from my iPhone

On Dec 17, 2021, at 10:05 AM, Megan Bunch  
<[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)> wrote:

As soon possible. With screening, please.

---

**From:** Heather Sawyer  
**Sent:** Friday, December 17, 2021 10:05 AM  
**To:** Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>  
**Cc:** Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>; Mark Dettle  
<[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>; Larry Imwalle  
<[LImwalle@cityofsantacruz.com](mailto:LImwalle@cityofsantacruz.com)>; Travis Beck  
<[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>; Tony Elliot  
<[telliott@cityofsantacruz.com](mailto:telliott@cityofsantacruz.com)>; Jose Garcia PD  
<[jgarcia@cityofsantacruz.com](mailto:jgarcia@cityofsantacruz.com)>; Elizabeth Smith  
<[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>; Rosemary Menard  
<[RMenard@cityofsantacruz.com](mailto:RMenard@cityofsantacruz.com)>; Filipina Warren  
<[fwarren@cityofsantacruz.com](mailto:fwarren@cityofsantacruz.com)>; Brian Borguno  
<[bborguno@cityofsantacruz.com](mailto:bborguno@cityofsantacruz.com)>  
**Subject:** Re: Fencing at Depot evacuation site

Where do we want it?

Heather

Sent from my iPhone

On Dec 17, 2021, at 9:59 AM, Megan Bunch  
<[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)> wrote:

Hi all,

I think we need to move forward with installing fencing at Depot parking. We discussed this yesterday, but I don't think anyone was assigned to make it happen. The constituent complaints are flowing in and I believe some barrier will help both the campers and the constituents.

I am not able to take this one today. Do Parks or Parking have staff that can order the fencing?

Megan

## Julia Wood

---

**From:** Travis Beck  
**Sent:** Wednesday, December 22, 2021 12:46 PM  
**To:** Blake Woessner; Mike Godsy; Paul Fortino  
**Subject:** FW: 12/21/21 - Evening update

See last section below in response to earlier question about numbers at 1220 River St.

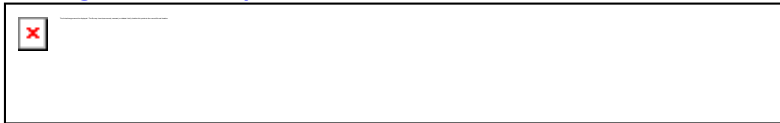
---

**From:** Tony Elliot  
**Sent:** Tuesday, December 21, 2021 8:49 PM  
**To:** Travis Beck <tbeck@cityofsantacruz.com>; Lindsay Bass <lbass@cityofsantacruz.com>; Rachel Kaufman <rkaufman@cityofsantacruz.com>  
**Subject:** Fwd: 12/21/21 - Evening update

FYI - The daily update from Elizabeth is below for your reference. Thank you.

**Tony Elliot**  
Director  
Santa Cruz Parks & Recreation Department  
[323 Church Street Santa Cruz, CA 95060](https://www.santacruzca.gov/323-Church-Street-Santa-Cruz-CA-95060)  
Office [831.420.5366](tel:831.420.5366)  
Cell: [831.421.1872](tel:831.421.1872)  
Fax: [831.420.5271](tel:831.420.5271)

[Fall registration is open](#) - Ask a friend to take a class this fall!



Begin forwarded message:

**From:** Elizabeth Smith <[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>  
**Date:** December 21, 2021 at 7:57:16 PM PST  
**Cc:** dl\_Dept Heads <[dl\\_DeptHeads@cityofsantacruz.com](mailto:dl_DeptHeads@cityofsantacruz.com)>, Larry Imwalle <[LImwalle@cityofsantacruz.com](mailto:LImwalle@cityofsantacruz.com)>, Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>  
**Subject:** 12/21/21 - Evening update

Dear Councilmembers (bcced),

Please find your evening update for Dec. 21, 2021 below.

### Emergency Preparedness

We are expecting rain over the next 6-7 days. Expecting 3-5 inches total, with highest six-hour precipitation rate occurring on Thursday 12/23. After discussing the forecast with Water Dept staff, flooding in low lying areas is **not a concern** as of yet. Interim Chief Oatey will continue to monitor and have FD staff patrol San Lorenzo River encampments over the next 48-72 hours.

Interim Chief Oatey has been working closely with county Office of Response, Recovery and Resilience. They received a supply need list with an estimate of quantities needed earlier today and have committed to help fulfill as much of this order as possible if an evacuation is needed.

### **Encampment Outreach**

Yesterday, Fire, PD and Homelessness Response Team members walked the area behind the Cemetery, Hell's Trail and the Agreement Camp (Benchlands South). During their walk, they identified approximately 36 active camp sites and contacted approximately 20 individuals. On Hell's Trail, the team identified approximately 30 encampments and contacted 14 individuals, advising them of the incoming storm. At the Agreement Camp, they identified approximately 16 active campsites and contacted approximately 7 individuals advising them of the incoming storm.

They informed the individuals of the incoming storm and advised them to vacate the area. There did not appear to be any active effort to leave the area from any of the inhabitants. The Homelessness Response Team members in the Benchlands reported that by the end of the day four sites remained occupied in the lowest-lying southern areas.

Homelessness Response Team members identified two more campers to move to the Armory shelter, and they are expected to move tomorrow.

### **Cleanup Efforts**

Parks and Recreation staff continued their regular cleanup of the beach and river mouth this morning. Each day the team is collecting trash, debris and discarded needles from the sites. The refuse removal contractor who works alongside the Homelessness Response Team worked on trash removal from the cemetery last Friday and Homelessness Response Team members led a volunteer cleanup in the cemetery on Sunday. The contractor continued massive cleanup work in the south end of the Benchlands Monday and today.

### **Depot Park Temporary Evacuation Site**

The Homelessness Response Team, Fire and Police continue oversight of the temporary evacuation site at Depot Park. The team is working with campers to ensure compliance with the agreed upon code of conduct. Parks and Recreation have installed external power access for the campers.

### **Transitional Community Camp – 1220 River**

Opening plans for 1220 River St. are set. Homelessness Response Team members are enrolling participants Dec. 27-28. The infrastructure will be installed on Jan. 3-4 with participant move-in occurring Jan. 6-7.

The new Transitional Community Camp will host up to 35 participants, who will be vetted for their ability to comply with a set of agreements that aim to ensure the healthy, lawful functioning of the camp. The agreements will include abiding by a basic code of conduct, contributing weekly volunteer hours toward the maintenance and functioning of the camp, adhering to quiet hours, and attending regular camp meetings.

Participants will also work with case managers to establish individual goals geared toward stability and self-reliance. They will be required to attend weekly one-on-one case management meetings with staff. Successful participants will be allowed to stay for an initial term of six months. Two, three-month extensions will be allowed if the individual is showing progress toward meeting their individual goals. Conversely, participants will be removed from the camp if they do not live up to the community agreements.

Please reach out with any questions or concerns. We will send daily updates as the week's storm progresses and keep you informed immediately if conditions change.

Thanks,  
Elizabeth

--

**J. Elizabeth Smith**

City of Santa Cruz | City Manager's Office | Communications Manager

[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com) | Office: (831) 420-5018 | Mobile: (773) 220-7488

## Julia Wood

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**From:** Travis Beck  
**Sent:** Wednesday, December 22, 2021 4:05 PM  
**To:** Tony Elliot; Elizabeth Smith  
**Cc:** Rachel Kaufman  
**Subject:** RE: 12/21/21 - Evening update

One quick clarification, the sand for the sandbags was already staged at Depot Park for general public use and then the pile got incorporated into the encampment. Public Works delivered the sand bags for the campers to put the sand in for flood protection.

Travis

---

**From:** Tony Elliot  
**Sent:** Wednesday, December 22, 2021 4:02 PM  
**To:** Elizabeth Smith <esmith@cityofsantacruz.com>  
**Cc:** Travis Beck <tbeck@cityofsantacruz.com>; Rachel Kaufman <rkaufman@cityofsantacruz.com>  
**Subject:** RE: 12/21/21 - Evening update

Hi Elizabeth,

Here are a few updates from P&R for 12/22:

### San Lorenzo Park

- P&R staff brought portable toilets from River St. garage to San Lorenzo Park and located them near the waste dumpsters near Water St.
- PD responded to abandoned encampments behind lawn bowling, Parks is cleaning up today and tomorrow
- Condition of the Benchlands is wet and muddy. No flooding from the river. Some individual campers have spread out to other areas including at the base of Branciforte Creek footbridge, under the Soquel St. bridge, and to higher ground on the opposite side of the river.

### Depot Park

- Electrical panel installed at Depot
- One-way in, one-way out established for access to Optum COVID testing site. Thanks for Public Works for the assist on this!
- Condition seems to be stable. It appears that a number of sandbags were delivered (not sure by whom) which are being used by campers.

### Move to 1220 River St.

- Preparing for eventual move to River St. camp – Contacting 2-4 campers per day (my understanding is that CMO is doing this) and P&R is scheduling for trucks and staff for the eventual move
- Megan purchased gift cards to have the Benchlands environmental stewardship team (BEST) work this Sunday and through the end of January. Thanks to Travis for coordinating!

## Tony Elliot

Director

Santa Cruz Parks & Recreation Department  
323 Church Street Santa Cruz, CA 95060

Office 831.420.5366

Cell: 831.421.1872

Fax: 831.420.5271



---

**From:** Elizabeth Smith

**Sent:** Tuesday, December 21, 2021 8:06 PM

**To:** Robert Oatey <[roatey@cityofsantacruz.com](mailto:roatey@cityofsantacruz.com)>; Tony Elliot <[telliott@cityofsantacruz.com](mailto:telliott@cityofsantacruz.com)>; Travis Beck <[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>; Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>; Larry Imwalle <[Lmwalle@cityofsantacruz.com](mailto:Lmwalle@cityofsantacruz.com)>; Nathan Nguyen <[nnguyen@cityofsantacruz.com](mailto:nnguyen@cityofsantacruz.com)>; Bernie Escalante <[bescalante@cityofsantacruz.com](mailto:bescalante@cityofsantacruz.com)>

**Cc:** Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>; Laura Schmidt <[LSchmidt@cityofsantacruz.com](mailto:LSchmidt@cityofsantacruz.com)>; Sheri Benninghoven <[sheri@saecommunications.com](mailto:sheri@saecommunications.com)>; 'Scott Summerfield' <[scott@saecommunications.com](mailto:scott@saecommunications.com)>; Mark Dettle <[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>

**Subject:** FW: 12/21/21 - Evening update

Hey team,

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The topics I'm especially interested in covering are:

Emergency Preparedness

Outreach, including placing people into shelter

Enforcement

Cleanup efforts

Site-specific updates: Benchlands/Upper SLP, Depot Park, Armory, Harvey West (if we see any activity there), HWY 1/9

Thanks to Rob, Bernie and Megan for answering my evening texts and providing the latest info to get this one out tonight.

Thanks,  
Elizabeth

---

**From:** Elizabeth Smith <[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>

**Date:** Tuesday, December 21, 2021 at 7:57 PM

**Cc:** dl\_Dept Heads <[dl\\_DeptHeads@cityofsantacruz.com](mailto:dl_DeptHeads@cityofsantacruz.com)>, Larry Imwalle <[Lmwalle@cityofsantacruz.com](mailto:Lmwalle@cityofsantacruz.com)>, Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>

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Please reach out with any questions or concerns. We will send daily updates as the week's storm progresses and keep you informed immediately if conditions change.

Thanks,  
Elizabeth



--

**J. Elizabeth Smith**

City of Santa Cruz | City Manager's Office | Communications Manager

[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com) | Office: (831) 420-5018 | Mobile: (773) 220-7488

## Julia Wood

---

**From:** Rachel Kaufman  
**Sent:** Tuesday, December 28, 2021 10:51 AM  
**To:** Mike Godsy; Blake Woessner; Steve Gomez; Paul Fortino; Patrick Mason; Britt Hoberg  
**Cc:** Travis Beck; Tony Elliot  
**Subject:** update

Hello parks and wharf crews,

I wanted to share the update below that was sent to Council as an FYI. I have not received any requests for parks assistance for other operations. Parks crews can continue to work on parks operations. I will keep you updated if there are any changes this week while Travis and Tony are out.

### Emergency Response

Key Points from NWS:

- Rainy, cold, unsettled pattern expected Tonight through Wednesday.
- Minor nuisance flooding possible through Wednesday.
- Rapid rises on streams and creeks possible, but should remain below flood stage.
- Much colder air to move into the region early Tuesday morning and this weekend.
- Low elevation snow may be possible Tuesday, mainly above 1500 feet, but cannot rule out trace amounts in the North and East Bay Valleys.
- Cold air remains in place for much of the work week, with overnight temperatures in the mid to upper 30s for Tuesday through Friday. Colder temperatures in the forecast area wide for Saturday and Sunday.

Interim Chief Oatey patrolled both levees of the SLR during the morning and found the river level to still be 3'-5' below any encampment. He patrolled the same areas in the afternoon and found the water to be down another foot or so below (4'-6') any encampments. There is no expected flooding forecasted in these areas and no advisories or warnings issued for rain or wind.

Over the next two days, the on/off precipitation is forecasted to bring .5"-.75" with no flooding expected in the encampments along the SLR in the city. FD will continue to monitor the SLR encampments and the weather over the next 48-72 hours and report any significant changes as needed.

### Enforcement

PD continues to check on both Depot Park and Upper San Lorenzo Park multiple times a day. No signs of any campers in the Upper San Lorenzo Park area. Sunday night PD wrote 20 parking citations in the Harvey West area to address the increase in overnight vehicles.

### Encampment Sites

#### *Depot Park*

The Homeless Response Team contracted with First Alarm to support rules enforcement at the Depot Park temporary evacuation site. Service began Sunday Morning. First Alarm will be onsite working with the Homelessness Response Team and campers three times per day throughout the remainder of operations at that location.

The Covid testing site at Depot Park continues to operate effectively. The week of Dec 20 – 23 the site conducted 335 tests. The County anticipates increased demand for testing and is considering extending testing hours to 7 a.m.–7 p.m. The testing site currently operates 8 a.m.–4 p.m., Monday-Friday.

Thank you all. Let me know if there is anything I can help with this week.

*Rachel*

Rachel Kaufman  
Recreation Superintendent  
City of Santa Cruz Parks and Recreation  
(831) 420-5272



Parks & Recreation Mission:

*To provide quality public spaces and experiences that build a healthy community, foster equity, and better the environment.*

## Julia Wood

---

**From:** Tony Elliot  
**Sent:** Monday, January 3, 2022 4:43 PM  
**To:** Elizabeth Smith  
**Cc:** Travis Beck; Rachel Kaufman  
**Subject:** RE: Update to Council today

Hi Elizabeth,

Thank you for spearheading these updates. Here is the current P&R snapshot:

- Parks & Rec operations continue with respect to routine maintenance and waste collection in parks, open spaces, river levee, and beaches.
- The OptumServe COVID testing site at Depot Park expanded its hours to 7:00am to 7:00pm effective today (1/3) due to increasing demand. This is putting more pressure on Depot Park parking lot as the public is increasingly seeking testing.
  - The last report on volume of tests/samples at Depot Park was from 12/27 to 12/29 totaling 434 tests.
  - Meanwhile, we are seeing issues with vehicles parking overnight in the Depot Park parking lot causing traffic jams and limiting access for OptumServe. It is our presumption that these vehicles are associated with campers at Depot Park or visitors to the encampment. In any case, Public Works plans to address issues with parking in this lot in order to clear the area and maintain an open, accessible route to the OptumServe site.
- Harvey West Pool is open – effective today (1/3) - under the operation of County Parks and Recreation’s Simpkins Swim Center staff while the County pool is under renovation. Harvey West will continue to see increased use through the season especially now with the pool open. SCPD is ticketing RVs in the area. It is important that this area remain clear of encampments for safety and accessibility of the park and pool.
- During the month of December 2021, Parks & Rec collected nearly 500 needles at Main Beach. Most of these were located at the river mouth as a result of having been washed downstream from recent rains. This does not include syringes collected by Downtown Streets Team as their aggregated data is not yet available. Nevertheless, this is an enormous number - by comparison in Dec. 2020 there were 50 syringes collected by Parks & Rec staff at Main and Cowell.

Thank you,

### Tony Elliot

Director

Santa Cruz Parks & Recreation Department

323 Church Street Santa Cruz, CA 95060

Office 831.420.5366

Cell: 831.421.1872

Fax: 831.420.5271



---

**From:** Elizabeth Smith

**Sent:** Monday, January 3, 2022 4:11 PM

**To:** Robert Oatey <[roatey@cityofsantacruz.com](mailto:roatey@cityofsantacruz.com)>; Tony Elliot <[telliott@cityofsantacruz.com](mailto:telliott@cityofsantacruz.com)>; Travis Beck <[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>; Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>; Larry Imwalle <[LImwalle@cityofsantacruz.com](mailto:LImwalle@cityofsantacruz.com)>; Nathan Nguyen <[nnguyen@cityofsantacruz.com](mailto:nnguyen@cityofsantacruz.com)>; Bernie Escalante <[bescalante@cityofsantacruz.com](mailto:bescalante@cityofsantacruz.com)>; Rachel Kaufman <[rkaufman@cityofsantacruz.com](mailto:rkaufman@cityofsantacruz.com)>  
**Cc:** Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>; Laura Schmidt <[LSchmidt@cityofsantacruz.com](mailto:LSchmidt@cityofsantacruz.com)>  
**Subject:** RE: Update to Council today

Hi all,

Any homelessness updates today? Apologies for the late notice but we promised a Council update today, and I'd like to deliver on that!

Thanks,  
Elizabeth

---

**From:** Elizabeth Smith <[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>

**Sent:** Monday, December 27, 2021 10:40 AM

**To:** Robert Oatey <[roatey@cityofsantacruz.com](mailto:roatey@cityofsantacruz.com)>; Tony Elliot <[telliott@cityofsantacruz.com](mailto:telliott@cityofsantacruz.com)>; Travis Beck <[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>; Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>; Larry Imwalle <[LImwalle@cityofsantacruz.com](mailto:LImwalle@cityofsantacruz.com)>; Nathan Nguyen <[nnguyen@cityofsantacruz.com](mailto:nnguyen@cityofsantacruz.com)>; Bernie Escalante <[bescalante@cityofsantacruz.com](mailto:bescalante@cityofsantacruz.com)>

**Cc:** Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>; Laura Schmidt <[LSchmidt@cityofsantacruz.com](mailto:LSchmidt@cityofsantacruz.com)>; Sheri Benninghoven <[sheri@saecommunications.com](mailto:sheri@saecommunications.com)>; 'Scott Summerfield' <[scott@saecommunications.com](mailto:scott@saecommunications.com)>; Mark Dettle <[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>

**Subject:** Update to Council today

Hi all,

We'll start back up the updates to Council this week with a focus on any new developments in the homelessness space. Please send any updates by 5 p.m. each day this week.

As a reminder, the topics we want to cover are:

Emergency Preparedness

Outreach, including placing people into shelter

Enforcement

Cleanup efforts

Site-specific updates: Benchlands/Upper SLP, Depot Park, Armory, Harvey West (if we see any activity there), HWY 1/9

Thanks,  
Elizabeth

---

**From:** Elizabeth Smith <[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>

**Date:** Thursday, December 23, 2021 at 5:44 PM

**To:** Robert Oatey <[roatey@cityofsantacruz.com](mailto:roatey@cityofsantacruz.com)>, Tony Elliot <[telliott@cityofsantacruz.com](mailto:telliott@cityofsantacruz.com)>, Travis Beck <[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>, Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>, Larry Imwalle <[LImwalle@cityofsantacruz.com](mailto:LImwalle@cityofsantacruz.com)>, Nathan Nguyen <[nnguyen@cityofsantacruz.com](mailto:nnguyen@cityofsantacruz.com)>, Bernie Escalante <[bescalante@cityofsantacruz.com](mailto:bescalante@cityofsantacruz.com)>

**Cc:** Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>, Laura Schmidt <[LSchmidt@cityofsantacruz.com](mailto:LSchmidt@cityofsantacruz.com)>, Sheri Benninghoven <[sheri@saecommunications.com](mailto:sheri@saecommunications.com)>, 'Scott Summerfield' <[scott@saecommunications.com](mailto:scott@saecommunications.com)>, Mark Dettle <[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>

**Subject:** Re: 12/21/21 - Evening update

Hi Team,

Any updates for today other than what I've received from Fire and the Homelessness Response Team?

Elizabeth

---

**From:** Elizabeth Smith <[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>

**Date:** Tuesday, December 21, 2021 at 8:05 PM

**To:** Robert Oatey <[roatey@cityofsantacruz.com](mailto:roatey@cityofsantacruz.com)>, Tony Elliot <[telliott@cityofsantacruz.com](mailto:telliott@cityofsantacruz.com)>, Travis Beck <[tbeck@cityofsantacruz.com](mailto:tbeck@cityofsantacruz.com)>, Megan Bunch <[mbunch@cityofsantacruz.com](mailto:mbunch@cityofsantacruz.com)>, Larry Imwalle <[LImwalle@cityofsantacruz.com](mailto:LImwalle@cityofsantacruz.com)>, Nathan Nguyen <[nnguyen@cityofsantacruz.com](mailto:nnguyen@cityofsantacruz.com)>, Bernie Escalante <[bescalante@cityofsantacruz.com](mailto:bescalante@cityofsantacruz.com)>

**Cc:** Lee Butler <[lbutler@cityofsantacruz.com](mailto:lbutler@cityofsantacruz.com)>, Laura Schmidt <[LSchmidt@cityofsantacruz.com](mailto:LSchmidt@cityofsantacruz.com)>, Sheri Benninghoven <[sheri@saecommunications.com](mailto:sheri@saecommunications.com)>, 'Scott Summerfield' <[scott@saecommunications.com](mailto:scott@saecommunications.com)>, Mark Dettle <[mdettle@cityofsantacruz.com](mailto:mdettle@cityofsantacruz.com)>

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Thanks to Rob, Bernie and Megan for answering my evening texts and providing the latest info to get this one out tonight.

Thanks,  
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**From:** Elizabeth Smith <[esmith@cityofsantacruz.com](mailto:esmith@cityofsantacruz.com)>

**Date:** Tuesday, December 21, 2021 at 7:57 PM

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**Subject:** 12/21/21 - Evening update

Dear Councilmembers (bcced),

Please find your evening update for Dec. 21, 2021 below.

#### **Emergency Preparedness**

We are expecting rain over the next 6-7 days. Expecting 3-5 inches total, with highest six-hour precipitation rate occurring on Thursday 12/23. After discussing the forecast with Water Dept staff, flooding in low lying areas is **not a concern** as of yet. Interim Chief Oatey will continue to monitor and have FD staff patrol San Lorenzo River encampments over the next 48-72 hours.

Interim Chief Oatey has been working closely with county Office of Response, Recovery and Resilience. They received a supply need list with an estimate of quantities needed earlier today and have committed to help fulfill as much of this order as possible if an evacuation is needed.

### **Encampment Outreach**

Yesterday, Fire, PD and Homelessness Response Team members walked the area behind the Cemetery, Hell's Trail and the Agreement Camp (Benchlands South). During their walk, they identified approximately 36 active camp sites and contacted approximately 20 individuals. On Hell's Trail, the team identified approximately 30 encampments and contacted 14 individuals, advising them of the incoming storm. At the Agreement Camp, they identified approximately 16 active campsites and contacted approximately 7 individuals advising them of the incoming storm.

They informed the individuals of the incoming storm and advised them to vacate the area. There did not appear to be any active effort to leave the area from any of the inhabitants. The Homelessness Response Team members in the Benchlands reported that by the end of the day four sites remained occupied in the lowest-lying southern areas.

Homelessness Response Team members identified two more campers to move to the Armory shelter, and they are expected to move tomorrow.

### **Cleanup Efforts**

Parks and Recreation staff continued their regular cleanup of the beach and river mouth this morning. Each day the team is collecting trash, debris and discarded needles from the sites. The refuse removal contractor who works alongside the Homelessness Response Team worked on trash removal from the cemetery last Friday and Homelessness Response Team members led a volunteer cleanup in the cemetery on Sunday. The contractor continued massive cleanup work in the south end of the Benchlands Monday and today.

### **Depot Park Temporary Evacuation Site**

The Homelessness Response Team, Fire and Police continue oversight of the temporary evacuation site at Depot Park. The team is working with campers to ensure compliance with the agreed upon code of conduct. Parks and Recreation have installed external power access for the campers.

### **Transitional Community Camp – 1220 River**

Opening plans for 1220 River St. are set. Homelessness Response Team members are enrolling participants Dec. 27-28. The infrastructure will be installed on Jan. 3-4 with participant move-in occurring Jan. 6-7.

The new Transitional Community Camp will host up to 35 participants, who will be vetted for their ability to comply with a set of agreements that aim to ensure the healthy, lawful functioning of the camp. The agreements will include abiding by a basic code of conduct, contributing weekly volunteer hours toward the maintenance and functioning of the camp, adhering to quiet hours, and attending regular camp meetings.

Participants will also work with case managers to establish individual goals geared toward stability and self-reliance. They will be required to attend weekly one-on-one case management meetings with staff. Successful participants will be allowed to stay for an initial term of six months. Two, three-month extensions will be allowed if the individual is showing progress toward meeting their individual goals. Conversely, participants will be removed from the camp if they do not live up to the community agreements.

Please reach out with any questions or concerns. We will send daily updates as the week's storm progresses and keep you informed immediately if conditions change.

Thanks,  
Elizabeth

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**J. Elizabeth Smith**

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